

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 22ND MARCH 2018

Warren Shire Council

AGENDA - ORDINARY COUNCIL MEETING

22nd March 2018

APOLOGIES

NOTICE OF MOTION

Item 1 Item 6 General Manager's Report 22 February 2018 (P1-7.17/1)

CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday 22nd February 2018

SECTION 1 (WHITE)

DELEGATES REPORTS

Item 1 Country Mayors Association of NSW Inc. (C14-5.5)

COMMITTEE MINUTES

Meeting of the Sporting Facilities Committee
held on Wednesday 21st February 2018 (C14-3.18)

Meeting of the Economic Development Committee
held on Wednesday 28th February 2018 (C14-3.22)

Meeting of Manex held on Tuesday, 13th March 2018 (C14-3.4)

SECTION 2 (LILAC)

POLICY

Nil.

SECTION 3 (BLUE)

REPORT OF THE GENERAL MANAGER

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SECTION 4 (GREEN)

REPORT OF THE MANAGER FINANCE AND ADMINISTRATION

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SECTION 5 (YELLOW)

REPORT OF THE MANAGER ENGINEERING SERVICES

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SECTION 5 (YELLOW)

REPORT OF THE MANAGER ENGINEERING SERVICES

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SECTION 6 (PINK)

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MAYORAL MINUTES

QUESTIONS WITHOUT NOTICE

SECTION 9 (GREY)

CONFIDENTIAL

Nil.

PRESENTATIONS

Nil.

WARREN SHIRE COUNCIL
Notice of Motion
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 22nd March 2018

ITEM 1 RESCISSION MOTION

ITEM 6 GENERAL MANAGER'S REPORT 22ND FEBRUARY 2018

In accordance with advice provided at Council's meeting of 22nd February 2018 that I intend to lodge a rescission motion; I would like to request that no action is taken as to the resolution of Council in relation to Item 6 of the General Managers Report - Memorandum of Understanding Windows on the Wetlands.

I wish to request, that the following Notice of Motion is listed at the March 2018 Council meeting;

Notice of Motion: That Council rescind the minute and resolution in relation to Item 6 Memorandum of Understanding Windows on the Wetlands of the General Managers Report 22 February 2018, to allow additional time to review the Memorandum of Understanding, the outcomes and the budget items contained in this agreement.

Reason: The Memorandum contains items of expenditure and areas for each party to the agreement to deliver, that require consideration in Council's future budgets. Further that consideration of signage types and information to be displayed as listed in the MOA, should be provided to and approved by Council as it is to be located on public land. This Notice of Motion will provide Councillors with addition time to consider, discuss and provide alteration to the MOA.

Cr Milton Quigley
Date: 28th February 2018

Moved: Cr Milton Quigley
Second:

FOR COUNCIL'S DECISION

Section

1

Delegates & Committees

WARREN SHIRE COUNCIL

Delegates Report by the Mayor
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 22nd March 2018

ITEM 1 COUNTRY MAYORS ASSOCIATION OF NSW INC.

(C14-5.5)

RECOMMENDATION

That the information be received and noted.

1. Meeting Michael Daley – Deputy Leader of the Opposition, Shadow Minister for Planning and Infrastructure, Shadow Minister for Gaming and Racing

The General Manager and I meet with Mr Michael Daley and Mr Dylan Parker at the members office in Maroubra on Thursday evening prior to the meeting to one renew the friendship that Mr Daley and the previous Randwick Council had with Warren Shire through our long-standing sister city relationship and to give Mr Daley an update on the needs and opinions around rural communities and especially Warren Shire. A range of topics were discussed including racing, roads, water, the Macquarie Northern Basin Review and a need for all politicians to visit Warren as a region.

2. Country Mayors Association Parliament House Sydney 2nd March 2018

Whilst waiting for speakers to arrive the following business was undertaken:

- Warren Shire Council's application to join the Association along with Dungog Shire Council was accepted as members of the Country Mayors Association.
- That the Association write to the Premier and request the Government to appoint a standalone Minister for Local Government.
- Narromine Shire Council put forward a motion that Mayors are paid a higher remuneration to be like Queensland and Victoria and Mayors receive a living wage as the Mayor cannot hold down a full-time job. The motion was debated. LGNSW has made a submission to the Government to review councillor payments. The motion was amended to have a review of all elected member remuneration including the Deputy Mayor receiving additional payment to act as Mayor as required. The Motion was carried.
- Narromine Shire Council submitted the motion around submitting grants and the process, time and costs to apply - requesting a simpler method of submitting grants and a process that supports councils. This motion was carried.
- Discussion was held on Banking closure and issues around the rural areas and a need to take the fight to the banks and government about rural banking closure or restrictions.
- An issue was raised that Government is looking at Council water supplies and that a request was made that the Minister and Head of the Department attend the next meeting in June to discuss what the Government thoughts are towards Council water supplies.

WARREN SHIRE COUNCIL

Delegates Report by the Mayor
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 22nd March 2018

ITEM 1 COUNTRY MAYORS ASSOCIATION OF NSW INC. CONTINUED

Presentation by Gary Worboys Deputy Police Commissioner Regional NSW Field Operations, NSW Police

Mr Worboys spoke of changes to Police Districts with the Dubbo / Mudgee command being the first district formed. He advised that the changes have worked and a 34% drop in crime is happening. Warren is in this new district.

The Police are also supporting other programs to assist young people to break the cycle of crime and not attending work, which has existed across generations.

A push is being made to bring Police back to individual and community issues and have the Police at all levels talk to the leaders of the community and discuss the big issues, but also to discuss the little issues that annoy a community.

Mr Worboys advised that the review is not about shutting Police Stations or reduce hours, but it will not increase the number of Police Officers. A change in policing is to set up groups to target crime areas and to release Police from administration and have them on the street. Police are targeting domestic violence at a high level and key people are now placed in the new commands to support local Police.

Changes are being considered as to highway patrol assisting general policing in traffic management and education, rather than compliance to improve road trauma and accident outcomes.

Q. Are PAC meetings going to recommence? The meetings should continue, and the police need to meet with councils to discuss local issues.

Presentation by Peter Primrose - Shadow Minister Local Government and Michael Daley [MD](Deputy Leader Labour and Shadow Minister for infrastructure, Planning and Racing/Gaming).

This was a question and answer session and the Mayor of Warren Shire Council and the long relationship with Randwick Council was recognised.

Q. Roll out of new EP&A Act and Private Certifiers and Council's responsibility for private certifiers administration.

Mr Daley - happy for private certifiers to be reviewed more but government needs to look at cost shifting back to Councils but supports more supervision.

Q. Views on Local Government having a standalone Department and Minister?

Mr Primrose - the Labor party is maintaining the Shadow Minister for Local Government and although it is up to the Premier to determine the structure at this time they will keep an office of Local Government.

WARREN SHIRE COUNCIL

Delegates Report by the Mayor
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 22nd March 2018

ITEM 1 COUNTRY MAYORS ASSOCIATION OF NSW INC. CONTINUED

- Q. Does the Opposition have a position on unrated land (crown, forestry, etc)?
Mr Primrose - IPART did a review and issued a draft report and this is sitting with the Minister for Local Government and it is possibly being reviewed by a consultant. No government response is available to discuss. Labor will look at how Councils will operate and not just rely on Council finances but will look at a separate Local Government budget statements. Labor will look at a broader discussion on unrated land to cover costs incurred such as; road damage or land use costs to a community.
- Q. What is Labor's view of the top-heavy approach of Government control by introducing JO's and more bureaucrats to control councils?
Mr Primrose - Local Government should be at a local level and that a Council should be able to operate and make local decisions and a one size will not fit all.
- Q. What is Labor's opinion on grant funding to a small Council over regional issue as grant applications cost Council a lot of money and the rules are not clear?
Mr Daley - the grants and especially money for the distribution of Snowy Hydro., require Infrastructure NSW to prioritise an infrastructure list and publish a list for all NSW to see and be open and transparent. When money is being spent in the bush, Labor will advise on what is acceptable and can Councils apply for it in a transparent way.
- Q. What is Labor's thoughts on JOs and the consultation with Councils through the JO, by the State and its agencies?
Mr Primrose- Labor supports voluntary JOs subject to amendments but the JO is to be independent and not a one model fits all. Mr Primrose also advised that there is no data that bigger is better in the world and supports small groups to make decisions at a local, regional or sub regional level as appropriate to the member Councils.
- Q. Webcasting of Council meetings?
Mr Primrose- supports open and transparent government.
- Q. Will the Government support more funding to smaller Councils with big areas who do not have the populations to meet the cost of infrastructure?
Mr Primrose - Labor recognises a need to fund infrastructure for regional and Local communities. Further that they recognised ongoing cost shifting to Councils which impacts on finances. A full discussion needs to occur on Council financing. This may include rate pegging, developer contributions, etc.

Acting Consul General - Linda Daetwyler, US Consul General, Sydney

Ms. Daetwyler gave an overview of Australians visiting the USA and a need for visitors to get out of the cities and visit the rural areas of America.

Her role in Australia is to ensure that Americans in Australia are supported, and this includes visiting American citizens in prison which includes many rural areas of Australia.

WARREN SHIRE COUNCIL

Delegates Report by the Mayor
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 22nd March 2018

ITEM 1 COUNTRY MAYORS ASSOCIATION OF NSW INC. CONTINUED

A general overview of her travels and rural NSW experience, the tourism potential and the unique attributes that NSW has.

From her travels she has been learning about the business and industry connections between rural NSW and America in areas of agriculture, education on cropping, employment and general investment in each other's countries.

Lindsay Cane, CEO Royal Far West Association Royal Far West

Ms Cane advised that Royal Far West is not a Government Agency and raise funds to improve the health and wellbeing of country kids.

They employ 150 staff, with 65 clinical specialists that support children services.

The main programs include paediatric development, Telecare (online health, speech, dietary issues, etc and disability services), Windmill Program and Healthy Kids Program.

Royal Far West are investing in child vulnerability areas to improve long term adult outcomes and are pushing for childhood vulnerability to improve from 22% to 10% as this will reduce adulthood issues and begin to change social issues into the future. Childhood Vulnerability rates are substantially higher in rural areas than in city areas.

Royal Far West are happy to work with Councils to provide advice and support and are happy to receive support for the programs Royal Far West undertake.

Harry Henderson with the Ken Gillespie Group of Officers reviewing Government Projects

Mr Henderson advised on Black spots phone problems - the state is trying to sort out issues around black spots as some Government departments are slowing the installation of towers by telco's.

Grant funding generally - a review needs to be undertaken in the development of grant applications and to cut the costs of grant applications.

General Business Items

New container terminal at Newcastle Port which may have benefit for western producers. Letter of support to be written by Country Mayors.

Local Government Super and Defined Benefits Plan - Councils will be required to pay the outstanding amount to staff due to Local Government super mismanagement of staff estimates. Although raised the matter needs investigation and request LGSuper to attend the next meeting (GM Goulbourn Council).

WARREN SHIRE COUNCIL

Delegates Report by the Mayor
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 22nd March 2018

ITEM 1 COUNTRY MAYORS ASSOCIATION OF NSW INC. CONTINUED

Adam Marshall, the Minister for Tourism discussed the Strong Communities Fund and that the funding will double for the second round. Letters have been issued by the Deputy Premier. Projects must be based around sport and recreational activity and town improvements. Further that the announcement about Snowy Hydro money to the rural areas and Mayors to think about the big regional or local projects (inland road route).

Regional growth environmental and tourism funds have been shortlisted and announcement to occur soon.

Meeting closed 1.00 pm.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 21st February 2018 commencing at 4.05pm

Present: Councillor M Quigley (Chairman)
Councillor K Irving
Councillor B Williamson
Glenn Wilcox (General Manager)
Wesley Hamilton (Centre Manager)
James Cleasby (Acting Manager Health & Development Services)
Rolly Lawford (Divisional Manager Engineering Services)
Kerry Jones (Town Services Manager)

ITEM 1 APOLOGIES

An apology was tendered on behalf of Councillor KW Taylor and it was **MOVED** that the apology be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES OF THE MEETING HELD ON 4TH OCTOBER 2017

MOVED that the Minutes of the Meeting held on 4th October 2017 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING

The General Manager requested an update on the letter to Warren Senior Bulldogs. The Centre Manager stated that letter has been sent and outstanding charges from the 2016 season have been placed into a long-term debt to be repaid in the near future by the club.

Carried

ITEM 4 FINANCIAL STATEMENT

RECOMMENDATION TO COUNCIL:

MOVED that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 21st February 2018 commencing at 4.05pm

ITEM 5 ACTION CHECKLIST

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
12.10.16	Matting at practice nets	MES	Estimated costing acquired, awaiting confirmation 2018/2019 Budget.	Awaiting budget confirmation
12.10.16	Long jump run up	MES	CM to arrange maintenance of long jump pit. Construction of dual triple jump / long jump works to be sought via grant application.	April 2018
9.02.2017	Northern end car park	MES	Area has been smoothed out, sealing of area to be arranged when funds permit.	Budget Item 2018/2019
*04.10.2017	Letter to Local Senior Cricket Club	MES	Complete.	October 2017
* 08.02.2017	Investigate drainage at northern end of main oval	MES	Completed.	November 2017
*06.04.2017	Oval Restoration	MES	Completed.	February 2018
*05.07.2017	Mod-league oval upgrade to World Rugby standard dimensions	MES / TAE	Completed.	February 2018
21.02.2018	Research replacement of pool facilities	MHD	Survey complete, awaiting report and estimated costing from contractor.	May 2018
21.02.2018	Victoria Park Master Plan	CM	Draft Version 1 complete, continue development of plan	May 2018
21.02.2018	Outdoor Fitness Equipment Shelter	CM	Engage contractor, undertake construction	May 2018
21.02.2018	Regional Cultural Fund	CM	Undertake Stage 2 Submission	May 2018
21.02.2018	Pathways and Cycle ways	CM	Liaise with engineering department as to the construction of pathways and cycle ways within Victoria Park	May 2018
21.02.2018	Gym Code of Conduct	CM	Submit draft code of conduct to Council WHS Officer, seek feedback and implement	May 2018
21.02.2018	Installation of Bottle Refill Point	CM	Investigate installation of bottle refill point on potable water station at front of Warren Sporting and Cultural Centre	May 2018

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 21st February 2018 commencing at 4.05pm

ITEM 5 ACTION CHECKLIST

CONTINUED

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
21.02.2018	Arrangement of extra committee meeting	CM	Arrange with GM Sec for specific meeting in relation to country rugby carnival 2 weeks before start date	Feb 2018
21.02.2018	Installation of Hinged posts at mod-league oval	TSM	Order and install hinged posts on mod-league oval	April 2018
21.02.2018	Transfer all local sporting groups from Victoria Park ovals to Carter Oval	CM	Engage all specific user groups of Victoria Park Oval's and transfer to Carter Oval until May 2018	February 2018
21.02.2018	Donation of fees evidence	CM	Provide GM with all donations of fees accepted at Warren Sporting and Cultural Centre	February 2018
21.02.2018	Installation of panic button in gym	CM	Investigate pricing to install panic button in Gym	May 2018

RECOMMENDATION TO COUNCIL:

MOVED that the information be received and noted, and items marked with an asterisk (*) be deleted.

Carried

ITEM 6 REPORTS FROM CENTRE MANAGER

(S21-2)

RECOMMENDATION TO COUNCIL:

MOVED that:

1. The information be received and noted;
2. The Centre Manager engage contractor to undertake construction of outdoor fitness equipment shelter as per item 6.3;
3. The Centre Manager undertake submission of stage 2 application for the Regional Cultural Fund as per item 6.4;
4. The Centre Manager liaise with the WSC Town Services Manager as to the construction of pathways and cycle ways at Victoria Park Precinct as per item 6.9;
5. The Centre Manager seek grant funding to undertake the construction of a sealed long jump / triple jump area as per item 6.10;
6. The Centre Manager undertake all proposed works before re-opening of gym at the Warren Sporting and Cultural Centre as per item 6.14;
7. The Centre manager implement updated code of conduct for all new gym members from 1st April 2018.

Carried

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 21st February 2018 commencing at 4.05pm

ITEM 7 STRENGTHENING OF CARDIO AREA MEZZANINE FLOOR (S21-2)

RECOMMENDATION TO COUNCIL:

MOVED that:

1. Report be received and noted;
2. Council to consider the inclusion of the reinforcement works in the 2019/20 Estimates.

Carried

**ITEM 8 WARREN WAR MEMORIAL SWIMMING POOL ASSESSMENT
REPORT (S19-2)**

RECOMMENDATION TO COUNCIL:

MOVED that:

1. Report be received and noted;
2. Council to develop a Warren War Memorial Swimming Pool Master Plan;
3. Council to seek grant funding to assist in funding required works.

Carried

ITEM 9 GENERAL BUSINESS

- Councillor Quigley requested the Centre Manager to investigate installation of bottle refill point on potable water station at front of Warren Sporting and Cultural Centre. Centre Manager to investigate pricing.
- The Divisional Manager Engineering Services requested the Centre Manager to arrange a specific sporting committee meeting in relation to Rugby Carnival a fortnight before start date. The Centre Manager to arrange a suitable date with Executive Assistant and report to all committee members.
- The Town Services Manager requested that a second set of hinged goal posts be purchased and installed on the mod-league oval to improve work health and safety of outdoor staff. All committee members agreed and requested that the Town Services Manager purchase and install posts.
- The General Manager requested that the Centre Manager submit a draft Gym Code of Conduct to WHS Officer for consideration and feedback from insurer before implementation.
- The General Manager requested that the Centre Manager move all local sporting groups from Victoria Park to Carter Oval until completion of Rugby Carnival in May 2018 to allow for continuing improvement works to main oval and mod-league oval within Victoria Park.
- The General Manager requested the Centre Manager to provide a list of all users who have received a donation of fees at the Warren Sporting and Cultural Centre. The Centre Manager to provide email with all evidence of donation of fees accepted by Council.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held at the
Warren Sporting and Cultural Centre, Warren on
Wednesday 21st February 2018 commencing at 4.05pm

ITEM 9 GENERAL BUSINESS

CONTINUED

- The General Manager requested that the Centre Manager investigate the installation of a panic button in the Gym in favour of emergency phone. The Centre Manager to investigate pricing.
-

ITEM 10 NEXT MEETING DATE AND TIME

2nd May 2018.

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 6:40 PM.

Warren Shire Council

Economic Development Committee

Attached are the Minutes of the meeting of the Economic Development Committee held on Wednesday 28th February 2018.

Recommendation:

That the Minutes of the Economic Development Committee held on Wednesday 28th February 2018 be received and noted and the following recommendation be adopted:

ITEM 4 QUARTERLY ECONOMIC DEVELOPMENT

(D3-1.4)

That Item 13. Easy To Do Business Program - that Warren Shire Council join the NSW Governments Easy to do Business Program.

WARREN SHIRE COUNCIL
Minutes of the Economic Development Committee Meeting
held at the Warren Shire Council Chambers
on Wednesday 28 February 2017, commencing at 3.17 pm

PRESENT:

Milton Quigley	Councillor (Chairperson)
Katrina Walker	Councillor
Andrew Brewer	Councillor
Glenn Wilcox	General Manager
Emma Welsh	Economic Development Officer
Alison Ruskin Rowe	Economic Development Officer

ITEM 1 APOLOGIES

Sarah Derrett (Councillor)

MOVED that Council note apologies.

Carried

ITEM 2 MINUTES

MOVED that the Minutes of the Economic Development Committee meeting held on Wednesday 11 October 2017 be adopted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING

N/A

ITEM 4 QUARTERLY ECONOMIC DEVELOPMENT (D3-1.4)

RECOMMENDATION TO COUNCIL:

MOVED that Item 13. Easy To Do Business Program -that Warren Shire Council join the NSW Governments Easy to do Business Program.

Carried

MOVED that Council note the quarterly Economic Development report.

Carried

ITEM 5 GENERAL BUSINESS

N/A

WARREN SHIRE COUNCIL
Minutes of the Economic Development Committee Meeting
held at the Warren Shire Council Chambers
on Wednesday 28 February 2017, commencing at 3.17 pm

ITEM 6 NEXT MEETING

Next meeting date set down for Wednesday, 30th May 2019.

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 4.55 PM.

MANEX

Minutes

Attached are the Minutes of the Meeting of Manex held on Tuesday 13th March 2018.

RECOMMENDATION:

That the Minutes of the Meeting of Manex held on Tuesday 13th March 2018 be received and noted and the following recommendations be adopted:

- 5.1 WORK HEALTH SAFETY PERFORMANCE SUMMARY (S12-14.1)**
That the Work Health and Safety Performance Summary information be reviewed and monitored.
- 5.2 WORK HEALTH AND SAFETY RISKS AND PRIORITY ISSUES (S12-14.1)**
That Work Health and Safety Risks and Priority Issues be reviewed and monitored
- 5.3 WORK HEALTH AND SAFETY ACTION PLAN (S12-14.1)**
That the Warren Shire Council Work Health and Safety Action Plan actions are reviewed and their status monitored and a report be prepared for the Work Health and Safety Committee each quarter to review the status and compliance.
- 5.4 SAFE WORK PROCEDURES GUIDELINE (S12-14.4)**
That Council formally adopt the reviewed Safe Work Procedures Guideline.
- 5.5 MANAGING WORK HEALTH AND SAFETY RISK GUIDELINE (S12-14.4)**
That Council formally adopt the reviewed Managing Work Health and Safety Risk Guideline.
- 5.6 SMOKE FREE WORKPLACE POLICY (P13-1, S12-14.1)**
That Council formally adopt the Smoke Free Workplace Policy.
- 7. WORK FORCE VACANCIES (S12-1)**
That Manex note the report and commence recruitment of vacant positions.
- 10. GENERAL BUSINESS WITHOUT NOTICE**
That Item 2 Town Services and Item 3 Fleet Services of the Engineering Department Section of the Council Business Paper be reported quarterly, commencing from April 2018.

WARREN SHIRE COUNCIL
Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 13th March 2018 commencing at 2.32 pm

PRESENT:

Rex Wilson OAM	Mayor
Glenn Wilcox	General Manager
Darren Arthur	Divisional Manager Finance & Administration
Jillian Murray	Treasurer
Rolly Lawford	Divisional Manager Engineering Services
Kerry Jones	Town Services Manager (Chair)
Jody Burtenshaw	Executive Assistant

1. APOLOGIES

An apology was received from James Cleasby who was absent due to external commitments and it was **MOVED** Wilson/Arthur that a leave of absence be granted for this meeting.

Carried

2. BUSINESS ARISING FROM MINUTES

Nil.

3. ACTION CHECKLIST

Date	Action by	Subject	Comment
Ongoing	ALL	Employee Performance Reviews	Performance Reviews to be undertaken every February to coincide with budget reviews.
16.5.17	DMES	River Corridor flood damage	Claim submitted. Waiting for a response.
16.1.18	AMHD	Ewenmar Waste Depot Green Waste area	Access Road

MOVED Wilcox/Lawford that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 13th March 2018 commencing at 2.32 pm

4.1 2017/2018 SPECIFIC WORKS STATUS REPORT

Project	Budget	Expend	Resp	Comment
Admin Building Fencing	6,500	5,766	AMHD	Complete.
Computer software & hardware	8,000	2,171	DMFA	Admin PC replacement quotations to be sent.
Practical Plus Software	35,000	32,388	DMFA	Finalised. Training cost to come.
Asset Management - IP & R	10,000	74	DMES/ DMFA	
Training	115,000	80,256	ALL	
Depot Yard Extension	256,000	28,880	DMES	Placed on hold until Depot & Workshop clean up completed.
RFS Hazard Reduction	32,820	11,520	DMFA /MHD	
Dwelling Specific M & R				
11 Pittman Parade	11,656	13,224		
2 Roland Street	9,980	751	MHD	Kitchen to be installed.
56 Garden Avenue – Barge boards to be replaced and painted	3,344	3,344	MHD	Complete.
Victoria Park – Fitness Circuit Shade Cover	20,000	3,699	DMES	In progress.
Sports Complex – Pavers	15,000	14,577	MHD	Complete.
Sports Complex – Mezzanine floor	61,600	62,476	MHD	Complete.
Sports Complex – Floor Matting	5,000	4,873	MHD	Complete.
Library – Air Conditioning	2,298	2,298	MHD	Installed.
Demolition – 113 Dubbo St & Design	100,000	Nil	MHD	In progress.
Carter Oval - Playground Equipment	20,000	Nil	DMES	On hold.
Carter Oval - Playground soft fall	30,000	Nil	DMES	On hold.
Carter Oval – Shade	10,000	Nil	DMES	On hold.
Information Bay – Nevertire	21,000	Nil	GM	
Other Outdoor Advertising	16,181	16,181	GM	Signs erected – minor change to 1 sign.
CBD Improvements	806,853	400,322	DMES	25% of kerb & guttering completed.

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 13th March 2018 commencing at 2.32 pm

4.1 2017/2018 SPECIFIC WORKS STATUS REPORT

CONTINUED

Project	Budget	Expend	Resp	Comment
Airport fencing	25,000	Nil	DMES	Quotes received.
Trial CCTV Implementation	36,500	36,897	DMFA	Complete.
Fencing – Ewenmar Waste Depot	14,578	14,578	MHD	Complete.
Victoria Oval Rehab	72,000	48,823	DMES	Turf laid, goal posts delivered. Irrigation modified. Overall 95% complete.
Oval 2 Victoria Park	26,075	18,459	DMES	80% complete.
Water Supplies				
Water valve and mains replacement	63,000	48,736	DMES	Dubbo St river water – in conjunction with CBD improvements. 85%
Nevertire Reservoir Refurb	350,000	Nil	DMES	On hold.
Warren – New Bore 8 – fit out	116,706	102,572	DMES	Commenced 90%. Chlorination equipment upgrade to be done.
Warren – New Bore 7 – fit out	145,588	147,751	DMES	Commenced 90%. Chlorination equipment upgrade to be done.
Nevertire – New Bore 2 – fit out	127,099	111,439	DMES	Commenced 90%. Chlorination equipment upgrade to be done.
Collie – New Bore 2 - fitout	169,267	177,237	DMES	Commenced 90%. Chlorination equipment upgrade to be done.
Collie – Rising Main	174,640	174,639	DMES	Complete.
Collie – Reservoir Intake Upgrade	26,620	26,620	DMES	
Sewerage Services				
Warren STP	1,000,000	335,769	DMES	Land purchased, Geotech completed. Detailed design in progress. Test bores started 6/2/18. Fence being constructed.
Mains Relining (600-700 m)	125,197	125,197	DMES	2016/2017 Program complete. 100%
Mains Relining	100,000	Nil	DMES	2017/2018 Program

WARREN SHIRE COUNCIL

Minutes of the Manex Committee Meeting
held in the Council Chambers, Administration Building, Warren,
on Tuesday 13th March 2018 commencing at 2.32 pm

4.1 2017/2018 SPECIFIC WORKS STATUS REPORT

CONTINUED

Project	Budget	Expend	Resp	Comment
ROADS BRANCH				
State Highway 11				
Ordered Works Submitted				
▪ Reseals	171,541	1,273	DMES	Complete.
▪ Heavy Patching Seg 225	160,000	160,000	DMES	Complete.
▪ Pavement Widening	75,000	Nil	DMES	Scheduled to commence 2/4/2018
▪ Rehabilitation at Rail Crossing	147,000	Nil	DMES	Scheduled to commence 19/3/2018
▪ Shoulder Stabilisation	120,000	Nil	DMES	Incomplete.
▪ Shoulder SH 11	240,000	Nil	DMES	Withdrawn.
▪ Culvert Repairs	23,170	18,161	DMES	Scheduled to commence May 2018
Regional Roads				
Reseals	250,000	259,151	DMES	Complete with the exception of the linemarking.
Recycling – RR 424 – Marra Rd	150,000	201,052	DMES	
Resheeting	100,000	Nil	DMES	
REPAIR Program – Warren Rd	598,492	649,588	DMES	100% complete
REPAIR Program – Warren Rd Stage 2	360,000	Nil	DMES	Awaiting formal advice from RMS
Flood Damage Repairs	56,361	53,815	DMES	Complete.
Urban Local Roads				
Urban Reseals	66,700	39,193	DMES	Complete.
XC5 footpaths	27,500	7,516	DMES	On-going.
Kerb & Guttering	167,767	131	DMES	Forward to 2018/19 Program
Urban Roads – Heavy Patching	111,565	Nil	DMES	Cobb Lane – works to be scheduled.
Urban Roads – Bundemar Street	181,000	131	DMES	Incomplete.
Rural Local Roads				
Rural Reseals	422,247	176,006	DMES	Complete.
Rural Resheeting	659,077	337,790	DMES	In progress.

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4.1 2017/2018 SPECIFIC WORKS STATUS REPORT

CONTINUED

Project	Budget	Expend	Resp	Comment
Reconstruction – Thornton	517,069	1,390	DMES	Scheduled to commence April 2018
Recycle – Bullagreen Road	184,500	183,812	DMES	Complete.
Recycle – Bourbah Road	298,500	145,655	DMES	Complete.
Reconstruction – Ellengerah Road	963,353	1,022,895	DMES	Complete.
Culvert replacement	60,000	Nil	DMES	In progress.
Flood Damage Repairs	366,644	387,205	DMES	Complete.
Plant				
Heavy Plant Purchases - Nett	1,825,739	945,102	DMES	Complete.
Light Plant Purchases - Nett	204,778	76,068	DMES	Plt 233, 242 & 1234 purchased.

MOVED Murray/Arthur that the information be received and noted.

Carried

4.2 PROJECTS AND ASSETS STATUS REPORT

STATUS REPORT ON CURRENT PROJECTS

The following projects are currently being undertaken by the Engineering Department: -

PROJECT	STATUS	
Town Centre Beautification	Kerb & Gutter Replacement	Continuing with works in Dubbo St.
	Asphalt Overlay	To be completed by 1st Quarter 2018.
	Street Garden Beds	To be completed by 1st Quarter 2018.
	Footpath Garden Bed	Removed from program.
	Roundabout	Discussions have recommenced with the RMS. Design works to be finalized RMS approval.
Depot Yard Extensions	Currently on hold.	
Nevertire Information Bay	Review scope of works. Design to be completed.	
Upgrade works to playgrounds	Quotations are currently being reviewed for Macquarie Park.	

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4.2 PROJECTS AND ASSETS STATUS REPORT

CONTINUED

PROJECT	STATUS
Footpaths	Ongoing.
Marthaguy Creek Bridge Wonbobbie Road	Preliminary Works Commenced – See Council Meeting Report March 2018.
Asset Management Project	Council is required to complete annual asset condition reports including buildings, roads, water, sewer, stormwater, open spaces and other structures. Arrangements are being made to commence the collection of roads asset data.

MOVED Arthur/Wilson that the information be received and noted.

Carried

5.1 WORK HEALTH AND SAFETY PERFORMANCE SUMMARY (S12-14.1)

MOVED Wilcox/Arthur that the Work Health and Safety Performance Summary information be reviewed and monitored.

Carried

5.2 WORK HEALTH AND SAFETY RISKS AND PRIORITY ISSUES (S12-14.1)

MOVED Wilcox/Arthur that the Work Health and Safety Risks and Priority Issues be reviewed and monitored.

Carried

5.3 WORK HEALTH AND SAFETY ACTION PLAN (S12-14.1)

MOVED Wilcox/Murray that the Warren Shire Council Work Health and Safety Action Plan actions are reviewed and their status monitored and a report be prepared for the Work Health and Safety Committee each quarter to review the status and compliance.

Carried

5.4 SAFE WORK PROCEDURES GUIDELINE (S12-14.4)

MOVED Arthur/Murray that Council formally adopt the reviewed Safe Work Procedures Guideline.

Carried

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5.5 MANAGING WORK HEALTH AND SAFETY RISK GUIDELINE (S12-14.4)

MOVED Wilcox/Lawford that Council formally adopt the reviewed Managing Work Health and Safety Risk Guideline.

Carried

5.6 SMOKE FREE WORKPLACE POLICY (P13-1, S12-14.1)

MOVED Wilson/Lawford that Council formally adopt the Smoke Free Workplace Policy.

Carried

6.1 OFFICE OF LOCAL GOVERNMENT CIRCULARS (L5-3)

The following circulars have been received from the Division of Local Government since last Manex.

Circulars

Date	Circular No.	Description	Comment/Action
16.02.18	18-02	Supporting Joint Organisation success – Consultation on regulations and extension to the nomination deadline	
16.02.18	18-03	Reminder: Invitation for submissions on consultation drafts of the following: <ul style="list-style-type: none">▪ Councillor Induction and Professional Development Guidelines▪ Model Code of Meeting Practice for Local Councils in NSW	
20.02.18	18-04	OLG Financial Reporting Roadshows 2018	
23.02.18	18-05	Commencement of the biodiversity offset scheme across most of NSW	
07.03.18	18-06	2018 Ministers' Awards for Women in Local Government	
12.03.18	18-07	Council Crown Land Managers – General Manager and Senior Staff Webinar	

Ministerial Circulars

Date	Circular No.	Description	Comment/Action
Nil			

MOVED Wilcox/Lawford that the information be received and noted.

Carried

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6.2 OFFICE OF LOCAL GOVERNMENT STRATEGIC TASKS

(L5-3)

The following is the Office of Local Government's Strategic Tasks Guide for the months of March and April 2018.

Strategic Tasks Guide

DATE	TASK	STATUS
MARCH		
	Nil.	
APRIL		
30	Fourth quarter rates instalment notice to be sent (s.562).	Noted
	Public bodies to provide Council with a list of parcels of land to which rate rebate applies (s.600).	Noted

MOVED Arthur/Murray that the information be received and noted.

Carried

7. WORK FORCE VACANCIES

(S12-1)

MOVED Wilcox/Arthur that Manex note the report and commence recruitment of vacant positions.

Carried

8. FEBRUARY 2018 MINUTES AND MARCH 2018 BUSINESS PAPER

The Committee previewed the March 2018 Business Paper and the February Minutes and actions required were placed on the Action Checklist in Item 1 of the General Manager's Report.

9. COMPLAINTS/ACTION REQUESTS STATUS

The outstanding complaints/actions list was circulated and it was requested that the responsible officers update the list and return to the Engineering Administration Officer.

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10. GENERAL BUSINESS WITHOUT NOTICE

- A discussion on the Engineering Section Reports from Council's Business Paper was undertaken and the requirement for operational reports to be reported to Council monthly. As they have been deemed routine operational reports, it was recommended that Item 2 Town Services and Item 3 Fleet Services of the Engineering Section reports be submitted quarterly to Council.

MOVED Lawford/Jones that Item 2 Town Services and Item 3 Fleet Services of the Engineering Department Section of the Council Business Paper be reported quarterly, commencing from April 2018.

There being no further business the meeting closed 4.35 pm.

Section

3

General Manager

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
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ITEM 1 OUTSTANDING REPORTS CHECKLIST (C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
22.2.18	40.2.18	Draft Enhancement Plans for Warren, Nevertire and Collie	GM	Place on public exhibition and provide a further report to Council.
Divisional Manager Finance and Administration Services				
*25.2.16	48.2.16	Transfer Lot 11 & 12 DP 758264 Collie to Council	DMFA	No response received from owner.
7.12.17	311.12.17 (c)	Industrial Land Silo Road	DMFA	Advertise land for sale once Contamination Free Certificate issued.
*25.1.18	17.1.18	Councillor Workshop 14 March 2018	DMFA	Workshop held for Draft 2018/19 Operational Plan and Estimates
Divisional Manager Engineering Services				
25.1.17	16.1.17	Proposed new general industrial area	DMES	Rezoning proposal lodged, costings to be produced for subdivision.
24.8.17	QWN 2 – Druce	Mitchell Hwy heavy vehicle parking area	DMES	No action.
*28.9.17	237.9.17(a)	Replacement of Council's loaders	DMES	Report presented to 15th February Plant Committee Meeting.
*28.9.17	QWN 1 – Derrett	Nevertire Cemetery	DMES	Finalised.
22.2.18	34.2.18	Review type of plant with GM	DMES	Provide a report back to the Plant Committee.
22.2.18	48.2.18	Oxley Park Wharf	DMES	Provide a further report to March Council Meeting.
Manager Health & Development				
27.4.17	99.4.17	Warren Swimming Pool Shade Cover	MHD	2017/2018 Works Program.
26.10.17	266.10.17 (b)	Compile a joint grant application under Regional Sports Infrastructure fund	MHD	Victoria Park users to be consulted and report back to Sporting Facilities Committee.
07.12.17	302.12.17 (a)	Ewenmar Waste Depot earthmoving works	MHD	Advertised in local paper.
07.12.17	302.12.17 (b)	Ewenmar Waste Depot shredding timber and green waste	MHD	To commenced early April 2018.

WARREN SHIRE COUNCIL
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ITEM 1 OUTSTANDING REPORTS CHECKLIST

CONTINUED

Manager Health & Development				Continued
Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
07.12.17	302.12.17 (c)	Ewenmar Waste Depot additional fencing	MHD	Advertised in local paper.
07.12.17	302.12.17 (j)	Waste / Recycling Collection Services within Warren Shire	MHD	Prepare report.
07.12.17	302.12.17 (k)	Waste Depot Operations Tendering	MHD	Prepare report.
07.12.17	326.12.17	Housing project	MHD	Report back to Council.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

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ITEM 2 COMMITTEE/DELEGATES MEETINGS (C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

DATE	COMMITTEE / MEETING	LOCATION
28.2.18	Economic Development Committee Meeting	Warren
1.3.18	Meeting with Michael Daley MP	Sydney
2.3.18	Country Mayors Meeting	Sydney
5.3.18	Rural Fire Service Zone & SLA Meetings	Coonamble
6.3.18	Western Slopes Pipeline Community Consultative Committee (Southern)	Coonamble
13.3.18	Local Emergency Management Committee	Warren
13.3.18	Manex Meeting	Warren
14.3.18	Office of Local Government Finance Meeting	Dubbo
14.3.18	Councillor Workshop	Warren
16.3.18	OROC Board Meeting	Dubbo
19.3.18	Castlereagh Macquarie Country Council	Warren

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION
23.3.18	Outback Arts AGM	Coonamble

RECOMMENDATION:

That the information be received and noted.

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ITEM 3 REGIONAL JOINT ORGANISATIONS

(L5-16.3)

RECOMMENDATION

That Council consider the formation of a Joint Regional Organisation as follows;

In accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), the Warren Shire Council (Council) resolves:

1. That the Council inform the Minister for Local Government (Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.
2. To approve the inclusion of the Council's area in the Joint Organisation's area.
3. That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:
 - a) Bogan Shire Council;
 - b) Bourke Shire Council;
 - c) Brewarrina Shire Council;
 - d) Cobar Shire Council;
 - e) Coonamble Shire Council;
 - f) Dubbo Regional Council;
 - g) Gilgandra Shire Council;
 - h) Mid-Western Regional Council;
 - i) Narromine Shire Council;
 - j) Walgett Shire Council;
 - k) Warren Shire Council; and
 - l) Warrumbungle Council.
4. That, on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:
 - a) With a copy of this resolution including the date on which Council made this resolution, and
 - b) Inform the Minister that this resolution has not been rescinded, for the purpose of the Minister issuing a certificate under section 400P of the Act.
5. Subject to consideration of further information and/or alterations to the Regulations; and
6. That Warren Shire Council continue to attend and support OROC until a Joint Organisation is formed.

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ITEM 3 REGIONAL JOINT ORGANISATIONS

CONTINUED

PURPOSE

On the 1st December 2017, the Office of Local Government wrote to the General Manager to ask that Council consider the establishment of a Joint Organisation (JO) with other Councils.

This report is a summary of the legislation and includes attachments as to frequently asked questions. The report also reviews the current shared services undertaken with our councils and the present role of OROC.

To ensure consistency in information across the OROC region, this report includes information taken from the OROC Board Papers presented in December 2017.

BACKGROUND

The NSW Government amended the Local Government Act 1993 through the Local Government Amendment (Regional Joint Organisations) Act 2017. This amendment as attached establishes the ability of NSW Councils to form a Joint Organisation under the Act and operate it subject to the amended requirements.

At this time, the Regulations to the Act, have not been amended and the operational or authority requirements of the Regulations cannot be considered.

The NSW Office of Local Government has requested through the General Manager to bring the formation of JO's to Council and request that Council form a JO with other Councils. This decision is required to be made prior to the 28th February 2018 and Council by resolution is required to advise the Minister of its decision by this date.

This is a voluntary process, but it is recommended by the Office of Local Government that Council takes part. See attached advice.

This report was deferred from the January Council meeting by a motion to allow Councillors to attend a briefing session with the Office of Local government in Cobar on Thursday 1st February 2018.

REPORT

At the OROC Board meeting of 1st December 2017, the Councils listened to the Local Member, the Hon Kevin Humphries MP and representatives of the Office of Local Government and the Premiers Department on the ability to form a Joint Organisation and reasons in support of this formation. A copy of the *OROC Board Report* follows to ensure consistency in reporting;

The NSW Government has continued to promote Joint Organisations (JOs) as an important part of the local government reform program. JOs are a vital part of the NSW Government's plan to strengthen councils and communities in regional NSW.

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ITEM 3 REGIONAL JOINT ORGANISATIONS

CONTINUED

JOs will focus on issues that matter most to regional communities such as building strong businesses, creating jobs, securing water supplies, improving regional transport and developing community infrastructure, services and facilities.

JO key criteria include:

- Align with, or nest within one of the State's planning regions.
- Demonstrate a clear community of interest between member councils and regions.
- Not adversely impact on other councils or JOs (e.g. leaving too few councils to form a JO)
- Be based around strong regional centre or centres.
- Be of appropriate size and capacity to partner with NSW Government and Commonwealth Government agencies and other organisations.
- They are designed to help connect local priorities from local councils' Community Strategic Plans with regional planning for growth, infrastructure and economic develop and provide a means of delivery projects across council boundaries.

JOs will undertake three (3) core functions Regional Strategic Planning and Priority Setting, Intergovernmental Collaboration, Regional Leadership and Advocacy.

The JO Model was developed in partnership with local councils through a pilot program in five (5) regions during 2015.

The proposed model and tools to support implementation were consulted on in June and July 2016 through consultation and regional visits by Office of Local Government.

A Joint Organisation Evaluation report and JO Pilot Evaluation summary has been released by Office of Local Government.

OROC has responded to three (3) consultation papers for Joint Organisations released by NSW Government.

- i) Emerging Directions (October 2015);
- ii) Towards a new model for regional collaboration (July 2016) and
- iii) Joint Organisations: Getting the boundaries right (September 2016).

Joint Organisations were planned to be rolled out by NSW Government during 2017 following the chosen five (5) Pilot Regions program during 2015/2016.

A timeline provided by NSW Government in 2016 for Joint Organisations is as follows:
2016

- Consult and decide on final JO model.
- Refine options for non-core activities

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ITEM 3 REGIONAL JOINT ORGANISATIONS CONTINUED

- Test the model in two (2) early starter regions – Pilot regions can continue □
Finalise merger proposal process and boundaries □ Amend legislation 2017
- Establish JOs in remaining regions
- Work with the new governance and planning framework
- Monitor roll out and results □ Embed JOs with the State’s regional governance,
planning and delivery framework.

On Friday 3rd November 2017, Deputy Premier and Minister for Regional NSW, John Barilaro and Minister for Local Government, Gabrielle Upton announced the NSW Government will introduce new laws to allow councils in regional NSW to voluntarily create new Joint Organisations in 2018.

The Local Government Amendment (Regional Joint Organisations) Bill 2017 was introduced into NSW Parliament on Tuesday 14th November 2017 and will allow councils to form new partnerships and work on projects that cross geographical borders.

The core function of Joint Organisations will be strategic planning, priority setting, intergovernmental collaboration and regional leadership and advocacy.

During November 2017 Office of Local Government has released a FAQs sheet for JOs (see separate attachment) and a brochure titled How JOs work and next steps for councils.

The following issues have been raised for consideration and relate to the information currently available from Office of Local Government and the Local Government Amendment (Regional Joint Organisations) Bill 2017.

Issues raised

- Boundaries a) JOs will only be established where the relevant councils agree to join. At this point, the option to participate in a joint organisation will be available in regional planning areas only and does not include the Far West and the Central Coast. Councils that are members of a JO will get a seat at the table in Planning and Infrastructure and Investment for the region and access to better ways for getting things done in partnership with State agencies and other key stakeholders.

Comment: OROC Member Councils comprise 12 members and this includes the Far West Councils of Bourke, Brewarrina, Cobar and Walgett. The area is based on its natural fit of well-established communities of mutual interest linked to and supported by the regional centre of Dubbo. Dubbo Regional Council is the largest council within the region – it is significantly large and has greater capacity than any council within the Far West Planning Region.

The current OROC region has well established links, networks and relationships that are meaningfully connected. At the OROC Board Meeting held 30th September 2016 the

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ITEM 3 REGIONAL JOINT ORGANISATIONS

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OROC Board supported that the membership of the Far West (Bourke, Brewarrina, Cobar and Walgett) continue as members.

The existing Lower Macquarie Water Utilities Alliance is highlighted throughout the State as an example of how an alliance has returned maximum benefit to the community and to the members. It includes membership of Central Darling Council (which is outside the current OROC and LMWUA boundary).

In all submissions to the State Government, OROC has maintained the JO region should be based on the current OROC boundary to allow it to work effectively with no adverse impacts on adjoining councils or Far West Councils.

- Membership b) Those Councils that do not participate in a Joint Organisation (as it is voluntary by nature) what restrictions if any will Councils incur?

Comment: Will there be exclusions from funding programs offered by State and Federal Government?

Will there be exclusions from councils being able to access TCorp loan facilities?

- c) OLG has advised that proposals for a Joint Organisation must be received by 28th February 2018.

Comment This is a challenging timeframe given that each Council must seek approval of inclusion to a joint organisation area prior to 28th February 2018.

- d) Joint Organisations will be able to invite neighbouring councils, county councils and other organisations to participate as non-voting members of the JO.

Comment: Will this membership include/exclude the Far West, LMWUA and OROC?

- Governance e) Councils will be represented by the Mayor only – there is scope to have additional elected representatives if councils agree. Each JO Board will vote for the Chair and each Member Council will have equal voting rights.

Comment: In OROC's submission to the discussion paper 'Joint Organisations – Emerging Directions' OROC discusses the composition of the Board and governance (voting and decision-making arrangements) to remain as reflected in the current OROC model -Mayor and General Mangers one vote each.

This model is considered by OROC as the most effective and eliminates any possible influence of politics and parochialism which may undermine the outcomes of a JO. This proposed model is supported by an advisory committee of General Managers that provide technical and professional expertise to support operations and strategic direction of a JO.

- f) JOs will be statutory corporations that do not represent the Crown.

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ITEM 3 REGIONAL JOINT ORGANISATIONS

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Definition: LOCAL GOVERNMENT ACT 1993 - SECT 220 220 LEGAL STATUS OF A COUNCIL (1) A council is a body politic of the State with perpetual succession and the legal capacity and powers of an individual, both in and outside the State. (2) A council is not a body corporate (including a corporation). (3) A council does not have the status, privileges and immunities of the Crown (including the State and the Government of the State). (4) A law of the State applies to and in respect of a council in the same way as it applies to and in respect of a body corporate (including a corporation).

Comment: OROC has addressed in all three written submissions to the State Government that a JO must not become a fourth tier of government and that functions should be not be prescribed by legislation, is not burdened by red tape, is affordable to manage, is protected by changes to the NSW Local Government Act and has less onerous reporting responsibilities.

Does a statutory corporation allow a fourth tier of government to develop?

- Funding g) \$3.3 million seed funding to support those Councils that wish to establish and participate in a Joint Organisation. The 5 Pilot Regions that received \$300,000 each in 2015/16 to participate will also be given the opportunity to be re-funded.

Comment: Long term recurrent funding from the State may be critical for the long-term viability of Joint Organisations, considering the range of activities and expectations to be placed on JO's.

- Strategic Direction h) Section 400R provides that JOs strategic regional priorities need to be set by reference to the relevant strategic plans of member councils and the State Government. The bill does not require consistency between the three areas of strategic planning, but it ensures that they will not exist in isolation from each other.
- Service Delivery i) Section 400S extends the potential role of each JO. It confers on JOs the ability, with the agreement of member councils, to engage in service delivery to or on behalf of councils, including capacity building for councils themselves. This gives JOs the option of providing councils with services e.g.: shared services where councils choose to assign those services to the joint organisation. For example, services may include IT, HR Management, Waste Services Management, Library services and community strategic planning.

Comment: OROC's submissions have discussed the service delivery functions provided by county councils can be linked to JOs in a similar way that they link to individual councils; OROC has not showed any genuine interest for JOs delivering service functions to the region.

- Intergovernmental Collaboration j) Section 400R (1) (c) a joint organisation must also focus on opportunities available to it for collaborating with other agencies and taking up those opportunities. There are several State agencies which are

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ready to work with joint organisations and this will be facilitated through a State agency working group and regional leadership groups across New South Wales. These forums will help new joint organisations connect and collaborate with State agencies, bringing projects and funding operations directly to local government.

This proposed joint organisation model is to make it easier to deliver important projects across council boundaries including jobs, education, transport, secure water supplies, roads, bridges, other vital services and infrastructure.

Comment: The position put forward by OROC in its three submissions is that service delivery and delegation of functions (see item k below) creates genuine concern across this region. JOs can become a dumping grounds for compliance based or other activities of local government or unwanted activities of State Government, and will lead the JO to become a fourth tier of government.

- k) Items [4] to [7] of schedule 1 to the bill will allow member and neighbouring councils to delegate functions to a joint organisation if agreed to by the joint organisation.

FINANCIAL AND RESOURCE IMPLICATIONS

As reported to OROC the formation of a JO can be provided with up to \$300,000. This funding is dependant on all Councils in the Planning area participating as disclosed by the Minister for Local government at the LGNSW Conference in her address.

Funding of the Joint Organisation outside this funding will be a requirement of the member councils in the same way that County Councils are funded. As the JO initially will not have a funding source e.g. weeds grant as available to Macquarie County Council, the JO will rely on contributions from member councils.

It is very hard to estimate what these contributions will be at an individual council level until the Regulations are made that may state a funding model or through the formation of a JO Constitution that establishes the funding model that can be afforded by the individual councils based on population, rates income or another methodology.

As the Joint Organisation has the legal status of a Body Corporate and maintains a legal capacity as an individual, the JO may set a contribution plan that the member councils will be required to pay towards.

Ultimately a JO should establish its self as a self-financing organisation and reduce its reliance on funding from its member councils. This has occurred at Hunter Councils, but it has not been successful at other ROC's to date. The Amending Act establishes the ability for Regulations to be made to address Financing of the JO (cl400ZF), require the provision of member council staff to assist the JO and allow the setting of charges, fees etc for the operation or service provision of the JO.

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The JO model will allow the member councils to buy services from the JO and unlike a County Council that has a Proclaimed function e.g. weeds authority or water authority, the JO appears to be able to provide competitive services back to its member councils and other organisations (Clause(s) 400R and 400S). By undertaking functions in service areas such as payroll, or library services or regional water supplies etc. the JO could raise substantial capital to fund the operation of the organisation and the staff appointed to provide the service functions.

The Board of a JO cannot resolve to require a council to delegate any of its functions to the JO (cl400Z). The member councils may elect to delegate some functions to a JO as described above, the JO Board cannot take over the functions of the Council at this time.

No claimable but related service functions will include consultation with government agencies and the acting as an agent for regional planning matters and coordination, negotiation of contracts with organisations such as RMS for which a fee can be charged against the contracts and for other work with governments at a regional or state level.

The funding model will require extensive consideration by the Board to lessen the burden on its member councils. The funding model will need to address the payment of the Board representatives (Mayors and other members) as this Board is independent of the member Council. Provision in accordance with the Local Government Act 1993 as amended will also need to be made for the Executive Officer (cl400Y).

Can a Council withdraw from the Joint Organisation if it cannot afford the funding contribution? The answer is yes (s400ZC) but it would be extremely unlikely that the government would pass a proclamation to reverse the formation of a JO.

LEGAL IMPLICATIONS

The Amendment Act 2017 establishes that the formation of a Joint Organisation is Voluntary as detailed below. Even though this is a voluntary process, it would appear that Councils that are not members of a JO will not be able to access State Government benefits as taken from the question and answers attached:

Q: Can councils choose not to participate?

A: Councils can choose not to become a member of a Joint Organisation. The Government strongly encourages all councils in regional NSW to consider the benefits and opportunities offered by Joint Organisations.

Councils that are members of Joint Organisations will be able to take advantage of investment opportunities that are delivered through the Joint Organisation.

The Amendment Act 2017 identifies a Joint Organisation to be the same as and applies all requirements of the Local Government Act 1993 as amended as if the JO is a Council (s400ZH).

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There are several exclusions from the Local Government Act 1993 as amended and the main exclusions include the expression of community opinion (Pt3 Chapter 4) therefore excluding community input into role and function; Service and regulatory functions (Chapter 6 and 7); the ability to rate land and make charges (Chapter 15).

The agreement of a Council to enter into a Joint Organisation requires the Council (cl400 P) to Resolve that it wants to form a JO. The Minister after 28 days without any application to withdraw the resolution can request the Governor to proclaim the new Joint Organisation (cl400 O). Once a Joint Organisation is proclaimed then it has an independence from its member councils under the Act (cl400Q) and is required to undertake the functions conferred by the Act (cl 400 R) and may carry out other functions (cl400S) established by the member councils or provided by delegation under the Local Government Act 1993 as amended or any other Act or Regulation.

In a similar way to a County Council, the Board of the JO will be formed from the Mayor of the Council (not by an elected official) and each Mayor will have one (1) vote only (cl400T). Other persons can attend the Board meeting including government representatives, outside community members and the general managers. The voting members can be expanded should the Board determine but they must be a councillor only.

The role of the Board is identified under cl400 U and will be identified in the organisational Charter. A chairperson is to be elected from the voting members (cl400V) and will hold that position for a two-year period or remaining period of the term of office of the councillor.

As with a County Council a decision made by a representative Councillor (in this case a Mayor) at a Board meeting remains independent from the members council (cl 400ZA). The JO Board is not accountable back to the member Council for decisions undertaken as it remains a body corporate (statutory corporation).

Apart from a requirement to have the position of Executive Officer, the JO may also employ staff (400ZG) to undertake the roles and functions established by the Board.

RISK IMPLICATIONS

The risk of not being part of a regional group promulgates the theory that an organisation retains a reluctant to transition to a more modern system of undertaking its principle business.

Warren Shire Council is a member of several regional and state based organisations e.g. OROC, LGNSW, Country Mayors and future membership of Mining Related Councils. By being part of these organisations the council gains benefits through knowledge sharing, shared service outcomes, grant applications and political leverage.

The transition phase to a JO is not greatly different to that of the present OROC Board, that allows a maximum of two votes per council (Mayor and General Manager) whereas

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the JO will initially allow one vote per Mayor. OROC presently employs an Executive Officer and no other staff. The JO will require an Executive Officer. Staff resources are at the determination of the Board. OROC has alliances with the Water Alliance (Lower Macquarie) and this can remain under the Amendment Act 2017 (cl400T). This section also allows other groups to participate such as Netwaste as observers who cross over the OROC and Centroc areas. The ability for observers is relevant as it allows a council outside the OROC area e.g. Lachlan Shire to come to the JO meetings and discuss issues that affect their northern areas that adjoins Narromine, Warren and Bogan Shires and work with the OROC councils in areas such as water security, tourism and road route upgrades.

The risk of not being in a JO from a legislative position is that an individual council may not be part of regional discussions, they may not be part of regional grant funding opportunities, they may not be permitted at discussions with Government Ministers or agencies for regional based actions and outcomes. Further that as financing of councils become much tighter, a single council may not have access to funding streams such as TCorp loans and may in fact be deemed not fit for the future.

There is no legislation presently that prevents the OROC Councils from continuing to operate OROC in its current form. From this if the councils continue to actively share services as presently occurs and make collective decisions that provide benefits to all the members then a risk of falling behind regionally will be prevented. The current costs of OROC appear to be within the budget constraints of the member councils and to date government agencies and Parliamentary representatives make themselves available to meet with the OROC Board.

A risk of continuation of OROC in its present form is that OROC operates through the generosity of Narromine Council as a sponsor to OROC. This has limitations as to service provision and outcomes that a JO does not have, a JO will be a stand-alone organisation with the same powers of a council or county council.

An assessment of the legislation indicates that the Minister may ask the Governor to proclaim a joint organisation. The legislation does not restrict this time frame to the period of the 28th February 2018, and therefore a JO can be proclaimed at any stage that a group of more than two councils wish this to occur.

A risk exists in the Government's push to form JO's across NSW by the 1st July 2018 and Councils being pushed towards a decision by the 28th February 2018; as the Government has not provided the Regulations to the Amending Act 2017, that will allow Councils to understand the complete package. It is envisaged that based on the Amending Act 2017 that the Regulations will be consistent with those that exist in the Local Government Regulations for councils and county councils.

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STAKEHOLDER CONSULTATION

Extensive State Government consultation has resulted over many years, but little public consultation has been undertaken since the passing of the Amendment Act 2017. Information is available on the Office of Local Governments website.

Consultation has been undertaken with the OROC Board and General Managers.

Attendees at the LGNSW Conference had the opportunity to listen to the Minister for Local Government, but did not have any opportunity to raise questions. The Office of Local Government did have a stand at the LGNSW Conference and general questions could be asked although the staff did not have any insight into the Regulations or process to follow the proclamation of the new JO.

During the development of this report the Office of Local Government has sent advice to the General Manager with wording for a council resolution if the formation of a JO is favourable. The wording has been included in the Recommendation for consideration. A copy of the advice is attached.

OPTIONS

It appears there are four options:

1. That Council resolves to become a member of a Joint Organisation and identifies the group of councils it would like to partner with. This may not be the whole of the OROC Councils as the legislation only requires more than 2 councils to form a JO. It must be stated that it is unlikely that a new JO would be formed without the inclusion of Dubbo Regional Council and the majority of OROC Councils in the current planning area.
2. That Council resolves not to join a Joint Organisation with the knowledge that it may not be included in regional discussions and may be penalised (not yet expressed by the Government) for not being part of the JO network;
3. That Council resolve not to form a joint organisation and work with other councils who resolve the same to form a ROC type organisation within the remaining OROC region; and
4. That Council may wait until the Regulations are available to the NSW Public and consider its options as to the formation of a JO or at that time seeking to join an existing JO that may have been formed. This consideration would be at the willingness of the JO Board and the Minister to allow inclusion of additional organisations to a proclaimed JO. There is no guarantee that the Board or the Minister would proceed to proclamation.

CONCLUSION

The formation of Joint Regional Organisations has been in discussion for several years. The JO concept has come about due to a small number of ROC's exceeding the ability to work with legislation based around s355 of the Local Government Act 1993 or under Associated Organisation legislation.

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The JO concept in its simplest form is a revised County Council as the JO will have similar powers to operate autonomously of the member councils and they will be able to provide a range of services and support back to member councils that is not available through the county council legislation.

A council that nominates to form a JO will have the JO proclaimed by the Parliament. Once proclaimed then it is not possible to remove the council from the JO unless the Minister agrees, or other actions are taken against the council under the Local Government Act 1993 as amended.

The concept of a joint organisation and the regulated areas of performance appear to be very similar to the roles and functions that OROC perform for this region but under a formal (legislative) outcome. The JO planning area does not include all the OROC member councils and based on the benefits that are provided to all the smaller councils it is relevant to insist on the inclusion of the western councils who are the present members of OROC.

Although the legislation has not been fully disclosed by the Government, it is assumed only that the regulations as to the JO operational outcomes will be like those of a council or county council. This assumption may be wrong but at this time that is the best assumption.

Risks of rushing into a joint organisation exist, however the risk of the long term unknown and the potential penalisation of communities by non-participation similarly exist.

It is recommended that Council looks at forming a Joint Organisation with its regional councils as this opportunity to establish a Charter and direction that is suitable to smaller regional councils may be lost if future membership is sought after the formation of a regional group.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

There are no links to Councils strategic plans for this item as it is a legislative based decision.

SUPPORTING INFORMATION /ATTACHMENTS

As attached.

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**Office of
Local Government**

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Locked Bag 3015 NOWRA NSW 2541

Our Reference: A573390
Your Reference:
Contact: Chris Presland
Phone: 02 8289 6800

Mr Glenn Wilcox
General Manager
Warren Shire Council
PO Box 6
WARREN NSW 2824

1 December 2017

gaw.warren@nsw.gov.au

Dear Mr Wilcox

I am pleased to be writing to you following the recent passage by the NSW Parliament of the *Local Government Amendment (Regional Joint Organisations) Bill 2017*. This legislation allows for councils to voluntarily join new Joint Organisations (JOs) to strengthen regional coordination and improve the delivery of important infrastructure and services for communities through strategic planning, collaboration and shared leadership and advocacy.

Council has recently been invited to nominate to form a JO and I encourage you to commence negotiations with the councils in your planning region on how a JO may be established to best support your community.

To assist Council in considering to form a JO, enclosed is an information pack that includes the following resources:

- Guidance information on how to submit a nomination to form a JO
- Frequently Asked Questions
- Office of Local Government contacts for support.

The Office of Local Government welcomes this opportunity to work with you in establishing a JO and is available to discuss what assistance can be offered to your council and region as you consider the benefits of joining a JO.

Please contact Mr Chris Presland, Director Reform Implementation on (02) 4428 4100 or olg@olg.nsw.gov.au if you have any further enquiries.

Yours sincerely

Tim Hurst
Acting Chief Executive
Office of Local Government

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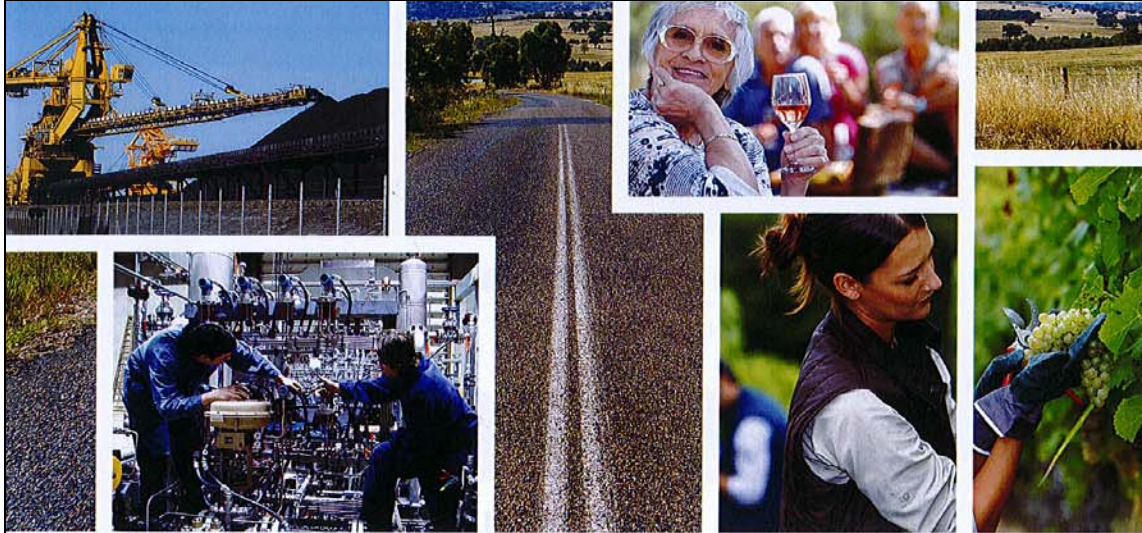
Strengthening local government

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JOINT ORGANISATIONS

'Working together for regional communities'



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The Hon John Barilaro MP

Deputy Premier
Minister for Regional NSW



The Hon Gabrielle Upton MP

Minister for Local Government

In an Australian first for regional communities, the Joint Organisations network will be established to help drive better planning, economic development and service delivery. Legislation will allow councils to voluntarily join new Joint Organisations to strengthen regional co-ordination and improve the delivery of important infrastructure and services for communities across regional NSW.

We, together with the Premier, have been working with councils to get the Joint Organisations model right. We have listened to their feedback of what is needed to address the unique challenges in regional NSW.

Joint Organisations will bring local governments together with the State Government to focus on the issues that matter most to regional communities such as growing local economies, creating more jobs, securing water supplies, and improving regional transport, community infrastructure and services.

Councils choosing to take up this option will get a seat at the table in planning infrastructure and investment for their region, and access to better ways to get things done, with support and funding from the State Government.

The Office of Local Government will be providing hands on support to councils wishing to become a member of a Joint Organisation and will work closely with them once established.

To make sure no region is left behind the NSW Government will provide \$3.3 million to support the establishment of Joint Organisations with plans for further investment to boost regional economies and communities.

Following the passage of legislation through parliament, councils from regional and rural NSW will be invited to resolve to join a Joint Organisation.

Deputy Premier
Minister for Regional NSW

Minister for Local Government

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How Joint Organisations Pilot works

The NSW Government piloted different Joint Organisation models during 2015 in five regions – Central NSW, Hunter, Illawarra, Namoi and Riverina – to test and reflect the different working relationships and priorities of each area.

An independent evaluation of the JO pilot process encompassing 66 key stakeholders found the JO pilot was a success and that JOs deliver real benefits for regional councils and communities.

Key findings from the evaluation include:



84%

Agreed the JO pilot improved shared regional planning and priority setting



82%

Agreed the JO pilot improved intergovernmental collaboration



76%

Agreed the JO pilot had improved council's ability to undertake effective regional leadership and advocacy

Joint Organisation success



Joint Organisations are:

- Improving freight transport in the Riverina
- Attracting international agricultural investment in the Namoi
- Increasing youth employment in the Illawarra
- Growing the tourism industry in the Hunter
- Prioritising infrastructure investment in Central NSW

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How Joint Organisations will work

Joint Organisations will transform the way that the NSW Government and local councils collaborate, plan, set priorities and deliver important projects on a regional scale. These new partnerships will benefit local communities across regional NSW by working across council boundaries.



Legislation

The core requirements for JOs will be included in the Local Government Act and supporting regulations.

Having a legislative foundation will ensure that JOs are able to work effectively to advance regional priorities, while remaining accountable to their communities through their member councils.

As well as providing a robust foundation for JOs to build on, the legislative framework will also allow flexibility to take on additional agreed functions.



Charter

The legislative model provides that each JO is to adopt a Charter that may be tailored by them to suit the needs of each regional group.

Charters will set out the way that a JO intends to operate and govern itself.



Leadership

Each council will be represented by its Mayor and there is scope to add an additional elected representative, if member councils agree.

The JO Board will choose its own Chair but each member council will have equal voting rights to reflect that they are equal partners in strengthening their region.



Membership

The NSW Government will be represented on each JO Board as an Associate (non-voting) Member.

JOs will be able to invite neighbouring councils, county councils and other organisations to participate as non-voting members of the JO.



Day-to-day management

Each JO may appoint a suitably skilled and capable Executive Officer to oversee day-to-day operations.



Principal functions

The principal functions of each JO will be:

- Strategic planning and priority setting
- Intergovernmental collaboration
- Shared leadership and advocacy.

One of the first activities for each new JO will be to establish a Statement of Regional Priorities.

This work will elevate shared priorities in councils' Community Strategic Plans, as well as draw on other regional plans.

The statements will form the basis for discussions with the State Government about key projects and programs in each region and how shared priorities may best be delivered.



Optional functions

JOs will be able to perform additional optional functions including delivering shared services or overseeing shared arrangements, such as procurement.

Although the focus for the first year will be on the core functions, JOs will have the tools they need to start working on their optional functions from commencement.



Resourcing

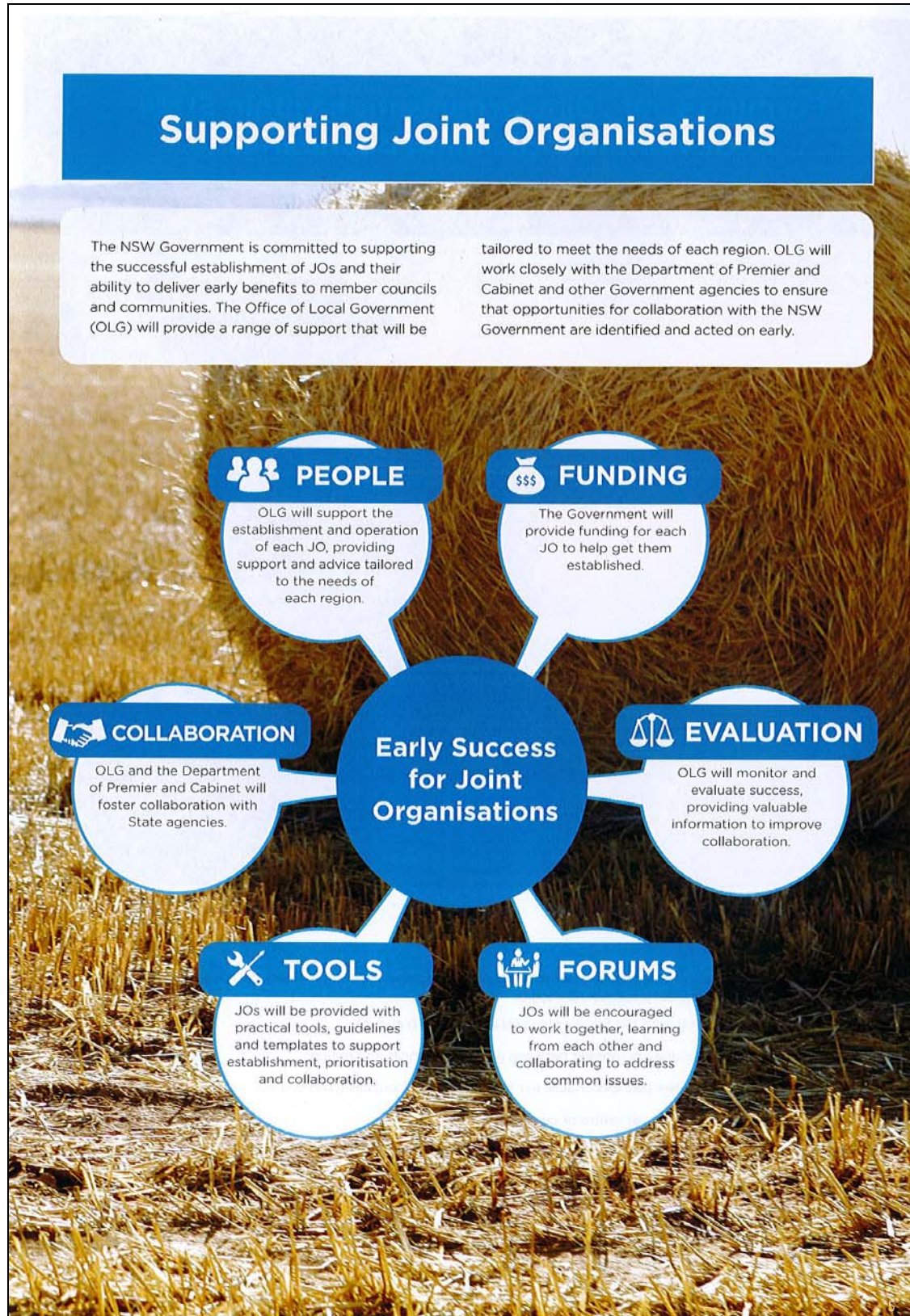
The NSW Government is providing \$3.3 million in seed funding to support the establishment of JOs. They will also be able to directly apply for grants and generate income to help fund their ongoing operations. It is up to each JO to decide how councils will contribute to the organisation.

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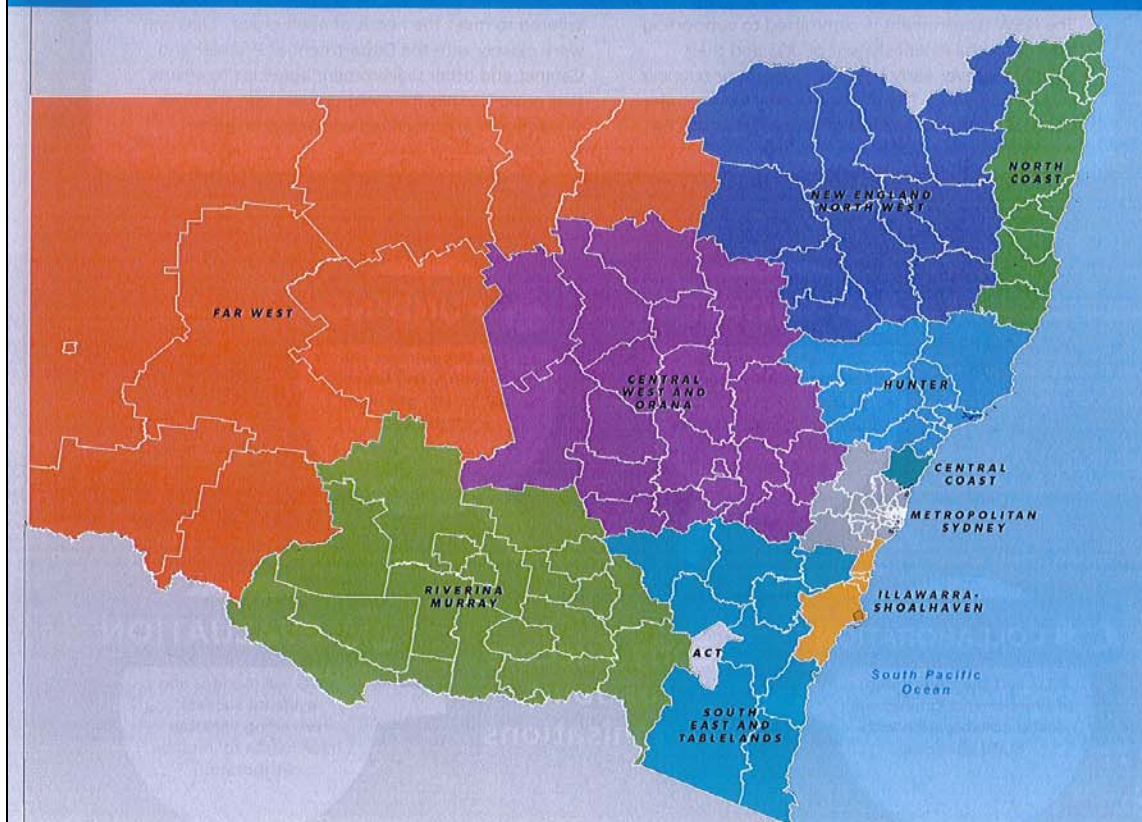
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**Forming your Joint Organisation within State
Government planning boundaries**



Key Design Criteria

The NSW Government has consulted extensively with councils in regional NSW on the best design and governance model for Joint Organisations. An effective JO should:

- align with, or 'nest' within one of the State's planning regions (map above)
- demonstrate a clear community of interest between member councils and regions
- not adversely impact on other councils or JOs, e.g. leaving too few councils to form a JO
- be based around a strong regional centre or centres
- be of appropriate size and capacity to partner with NSW Government and Commonwealth Government agencies and other organisations.

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Joint Organisations – Next steps for councils

Following the passage of legislation through parliament, councils will need to take the following steps:

Plan

- Identify your council's planning region (map on previous page)
- Consider the guidance material to be provided by the Office of Local Government (OLG)
- Review existing arrangements for regional collaboration in your area
- Consider the Key Design Criteria for JOs (see previous page)
- Consider the criteria for seed funding

Consult

- Consult with councils within your preferred regional grouping to reach agreement on JO membership
- Each JO must have a minimum of 3 member councils
- OLG is available to facilitate and support consultations in your region

Endorse

- Once the proposed JO membership is agreed, ensure each member endorses the proposal by a resolution of council

Nominate

- Submit your request to establish a JO to OLG by 28 February 2018
- More information on this process will be provided shortly

Establish

- The final JO network will be finalised in March 2018
- Funding allocations will also be announced in March 2018
- JOs will be proclaimed in April 2018
- OLG will support the establishment of JOs and work closely with them once operational to ensure they are successful
- JOs will be ready to start in July 2018

Commence

- Hold your first JO meeting and elect a chairperson
- Recruit the Executive Officer
- Work with member councils, DPC Regional Director and OLG support team to fully establish the JO
- Work with member councils to draft the first JO Charter and Statement of Strategic Regional Priorities.

Who to contact for further information?

Please contact the Office of Local Government on 02 4428 4100 or olg@olg.nsw.gov.au. Staff will be available to support councils in understanding the opportunities and processes to join a Joint Organisation.

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**Office of
Local Government**

Joint Organisations - Frequently Asked Questions

Q: What is a Joint Organisation?

A: A Joint Organisation is a new entity under the Local Government Act comprising member councils in regional NSW to provide a stronger voice for the communities they represent.

A Joint Organisation will provide a more structured, permanent way for local councils, State agencies and other interested groups to collaborate. Each region will decide its own priorities, working on short and long term projects such as attracting a new industry to the region or improving the health of a river system. By putting their resources together and focusing on the unique challenges and strengths of their whole region, Joint Organisation members can drive better outcomes for local residents.

Each Joint Organisation will comprise at least three member councils and align with one of the State's strategic growth planning regions. One of the member council's mayors will be elected chairperson and an Executive Officer may be appointed.

Q: How will Joint Organisations benefit councils and communities in regional NSW?

A: Joint Organisations will transform the way that the NSW Government and local councils collaborate, plan, set priorities and deliver important projects on a regional scale. These new partnerships will benefit local communities across regional NSW by working across traditional council boundaries.

Q: How do we know Joint Organisations will work?

A: The Joint Organisation model has been developed in close consultation with councils and the NSW Government has listened to regional councils to get the model right. This included a pilot program for five groups of councils to test a range of options, which involved the participation of 43 councils and delivered a range of initiatives and projects to those regions.

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An independent evaluation of the pilot program found Joint Organisations bring benefits to regional communities in delivering on-the-ground projects and attracting more investment to regional communities.

Q: How are Joint Organisations different to Regional Organisations of Councils?

A: The Joint Organisation model provides for greater certainty and continuity as well as recognising the unique differences in the many regions of NSW. While some ROCs have been effective, they have varied functions, membership, and governance structures which often makes collaboration more difficult.

Q: Why has the Government decided to make joining Joint Organisations voluntary?

A: The majority of regional councils support Joint Organisations but some asked for more time and flexibility to determine their own membership of a new regional body. The Government has listened to this feedback.

Q: Why should councils choose to form a Joint Organisation?

A: Joint Organisations will provide a forum for councils, agencies and others to come together and focus on their regional priorities – the things that matter for that region. Joint Organisations will help drive the delivery of important regional projects – the infrastructure and services that local communities need and deserve.

Joint Organisations will also provide councils with a more efficient way to deliver shared services for members and the region. Where member councils agree, they can choose to share a common approach to services such as information technology, water management services and community strategic planning. The NSW Government will provide \$3.3 million to support councils to establish Joint Organisations.

Q: Can councils determine their own regional boundaries?

A: While the choice to join, and composition of a Joint Organisation is voluntary, the NSW Government will only support the creation of Joint Organisations within existing State planning regions and in regional NSW. Councils have told us that effective

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collaboration will only be realised when State and local government boundaries are aligned.

To aid this process the NSW Government has consulted the sector on boundary criteria which they can take into account when determining the membership of their Joint Organisation.

Joint Organisation boundaries should:

- align with, or 'nest' within one of the State's planning regions
- demonstrate a clear community of interest between member councils and regions
- not adversely impact on other councils or JOs, for example, leaving too few councils to form a JO
- be based around a strong regional centre or centres
- be of an appropriate size to partner with State, Commonwealth and other partners.

Consistent with previous Government decisions, Joint Organisations will not be considered for metropolitan Sydney and the Central Coast at this time.

Q: What funding is available to Joint Organisations?

A: The Government will provide up to \$3.3 million in seed funding to Joint Organisations to support their establishment. The Government will identify opportunities for additional investment through Joint Organisations in regional economies.

Funding for each Joint Organisation will be based on the number of councils that choose to form a Joint Organisations, with maximum funding provided to regions where all councils in a region choose to be members of the new regional body.

All Joint Organisations, whether they were pilot regions or not, will be provided with seed funding.

Further details on funding arrangements will be provided to councils.

Q: Will this funding be enough to help councils establish a JO?

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A: The NSW Government is providing significant funding and support to help those councils that choose to establish a Joint Organisation. The pilot program demonstrated that groups of councils can achieve substantial benefits for their communities and significant cost savings by working together through a Joint Organisation.

Q: What are the next steps for interested councils?

A: Following the passage of legislation through Parliament, councils will be invited to nominate to form a Joint Organisation in their region. Councils are encouraged to open discussions with their neighbours as soon as possible.

The Office of Local Government is available to facilitate these discussions and provide support to councils through the nomination process. Specific requirements to form a Joint Organisation will be provided to councils shortly.

Each Joint Organisation will be created by a proclamation and the NSW Government will then ask the Commonwealth to endorse each Joint Organisation as a non-national system employer to ensure that any staff of a Joint Organisation, with the exception of the Executive Officer, are employed under the State local government award.

Q: What support will be provided to councils and Joint Organisations once established?

A: The Office of Local Government will work with Joint Organisations to support their establishment and ensure they have the necessary systems and governance in place for the Joint Organisations to deliver results for regional communities.

The Office of Local Government and the Department of Premier and Cabinet will foster collaboration between Joint Organisations and State agencies to identify and act on opportunities to benefit regional communities.

Q: Can councils choose not to participate?

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A: Councils can choose not to become a member of a Joint Organisation. The Government strongly encourages all councils in regional NSW to consider the benefits and opportunities offered by Joint Organisations.

Councils that are members of Joint Organisations will be able to take advantage of investment opportunities that are delivered through the Joint Organisation.

Q: Is there a role for Parliamentary Secretaries in Joint Organisations?

A: Parliamentary Secretaries will play a key role in championing a new, shared regional collaboration which will bring together Regional Leadership Groups of State agencies and Joint Organisations.

Q: How has the Government's approach changed?

A: The Joint Organisation model that will be enabled through the proposed legislation is consistent with the consultation and engagement with the sector. The Government has been listening to councils and has decided to implement Joint Organisations in a more flexible way.

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**Office of
Local Government**

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Locked Bag 3015 NOWRA NSW 2541

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Your Reference:
Contact: Chris Presland
Phone: 02 4428 4100

Mr Glenn Wilcox
General Manager
Warren Shire Council
PO Box 6
WARREN NSW 2824

Email: gaw@warren.nsw.gov.au

20 December 2017

Dear Mr Wilcox

Following on from recent correspondence regarding the establishment of a Joint Organisation (JO), I am writing to acknowledge the time and effort that councils and regional organisations of councils have taken over the past month to discuss the opportunities available.

I understand that there have been many conversations and regional meetings between councils and the Office of Local Government (OLG) to discuss the best way forward for councils in your region. This is a critical time when each council must consider the decision to join a JO.

I would like to reiterate that JOs are a key part of the Government's commitment to build stronger councils and improve service delivery and infrastructure across rural and regional NSW. The State Government will work closely with JOs to strengthen communities across the State.

I would like to advise that the *Local Government Amendment (Regional Joint Organisation) Act 2017* commenced on 15 December 2017. To ensure that your council is a part of the JO network, a council resolution is a critical part of the process of getting JO areas recommended to the Governor to enable proclamation.

It is important that these resolutions align for groups of councils that wish to form a JO and that councils provide the Minister for Local Government with a copy of this resolution by **28 February 2018**, a copy of which is again provided for ease of reference. This allows time to undertake the required processes in order to have JOs in operation by July 2018. This includes allocation of seed funding to help establish each JO under the NSW Government's \$3.3 million commitment.

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Strengthening local government

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Should you have any further enquiries, please contact Chris Presland, Director Reform Implementation or Melissa Gibbs, Director Policy and Sector Development on 02 4428 4100 or onestopshop@olg.nsw.gov.au. Once again, I would like to thank you for your time and engagement during this process to date. The NSW Government looks forward to working with your council to find the best solutions for meeting the needs of your council and region into the future.

Yours sincerely



Penny Holloway
Acting Chief Executive
Office of Local Government

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ITEM 3 REGIONAL JOINT ORGANISATIONS

CONTINUED

Proposed JO resolution for councils



The council resolutions are a critical input in the process of getting Joint Organisation areas recommended to the Governor by the Minister. It is important these resolutions align for groups of councils that wish to form a Joint Organisation.

Once the resolutions have been made by councils the Minister must wait at least 28 days before recommending the Joint Organisation to the Governor.

The resolutions must be worded in a way that will allow for any changes in proposed membership that could potentially occur within the 28 days (e.g. a council rescinds the decision to join the Joint Organisation) without compromising the ability of the remaining councils to still form the Joint Organisation.

Below is a suggested Joint Organisation Resolution for councils. It is advisable any resolution is made following commencement of the legislation.

In accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), the [NAME OF COUNCIL] (Council) resolves:

- 1.** That the council inform the Minister for Local Government (**Minister**) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (**Joint Organisation**) in accordance with this resolution.

- 2.** To approve the inclusion of the Council's area in the Joint Organisation's area.

- 3.** That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:
 - a) *[INSERT A LIST OF ALL RELEVANT COUNCIL AREAS WITHIN THE RELEVANT STATE PLANNING REGIONS]*

- 4.** That, on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:
 - a) with a copy of this resolution including the date on which Council made this resolution, and
 - b) inform the Minister that this resolution has not been rescinded,for the purpose of the Minister issuing a certificate under section 400P of the Act.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 22nd March 2018

**ITEM 4 DRAFT MEMORANDUM OF UNDERSTANDING – WINDOWS
ON WETLANDS COMMITTEE (P1-7.17/1)**

RECOMMENDATION

That Council sign the Memorandum of Agreement with RiverSmart to work co-operatively over the next two (2) year period and to develop and deliver program outcomes as detailed in the agreement.

PURPOSE

This report has been prepared following ongoing discussions between Council and RiverSmart to operate the Windows on the Wetland Centre (WOW) and to jointly develop tourism, education and other programs that support the community and visitors.

BACKGROUND

Council considered a report to establish an MOA with RiverSmart in October 2017 and resolved to:

1. *“Council agree to enter into a Memorandum of Agreement (MOA) with the new Task Force Committee managing the Windows on the Wetlands Centre and that a further discussion be undertaken as to formulating the work plan identified in the MOA; and*
2. *The final draft Work Plan is presented to Council for consideration and agreement, prior to signing the MOA.”.*

Councillors also attended a meeting with members of the RiverSmart committee and discussed working together to develop tourism and educational outcomes.

REPORT

This report has been prepared to finalise the Memorandum of Agreement (MOA) between Council and RiverSmart for the operation of the WOW Centre and to work collaboratively to develop tourism, education and to support applications for grant funding that will provide benefits to the extended community.

The MOA places obligations on both Council and RiverSmart to agree to meet financial costs, support each other in the development of grant applications, develop tourism outcomes and to support education and function of the riverine environment.

FINANCIAL AND RESOURCE IMPLICATIONS

Within the MOA, Council and RiverSmart have financial commitments and undertakings as listed in the two (2) year agreement.

Council under the agreement will provide annual funding towards direct costs of rates, water, sewer and maintenance works. These costs will also include an improvement to access from the Oxley Highway, improvements to internal roads and drainage and the undertaking of regular mowing of larger open spaces.

WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 4 DRAFT MEMORANDUM OF UNDERSTANDING – WINDOWS ON WETLANDS COMMITTEE CONTINUED

VI. RESPONSIBILITIES OF RiverSmart Australia Ltd

DESCRIBE THE RESPONSIBILITIES OF RiverSmart Australia Ltd UNDER THIS AGREEMENT

- RiverSmart will work with Council to create, implement, monitor and evaluate annual work plans that identify specific objectives and activities of interest to both Partners particularly in relation to the Macquarie River and Marshes and the WOW Centre;
- Assign volunteers from RiverSmart to work with Council, and with other partners of Council, or with other regional or local organisations, to conduct activities agreed upon by both parties, to assure that work is completed in accordance with the approved Work Plan.
- Provide an up to date education, recreation and cultural heritage venue that promotes Warren Shire Council area and highlights the Macquarie Marsh as a traveler destination;
- Provide tourism advice on tourism trails both within Warren Shire Council and adjoining areas that promote return visitation.
- Help promote all businesses within Warren Shire that provide education of aquatic and floodplain biodiversity, provide accommodation, food or general leisure activities.
- Maintain the buildings and other structures at the WOW Centre in accordance with annual work plans.
- RiverSmart shall provide an annual statement of accounts indicating the expenditure of funds in accordance with the agreed annual work plans.
- RiverSmart shall provide to Council a copy of its insurances for public liability and volunteers annually.

VII. DUE DILIGENCE

The Council may request copies of documents to ensure that RiverSmart meets appropriate standards of capacity, competence, and financial accountability.

These documents include but are not limited to the following: a list of the names of its Board members, copies of RiverSmart's Constitution, Vision and Mission Statements.

RiverSmart agrees to notify the responsible authority under Australian and State Government law and its PARTNER immediately of any change in RiverSmart's status or operations, or if any official judicial, legislative, or administrative proceeding is instituted against RiverSmart.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
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ITEM 4 DRAFT MEMORANDUM OF UNDERSTANDING – WINDOWS ON WETLANDS COMMITTEE CONTINUED

VIII. PRINCIPAL CONTACTS

The Principal Contacts for each one of the organizations is:

Partner: Warren Shire Council
The General Manager
115 Dubbo Street Warren
Postal Address: PO Box 6 Warren NSW 2824
Telephone: 02 6847 6600

PARTNER: RiverSmart Australia Ltd
Dr. John Burke
Director

Such Principal Contacts may be changed in writing from time to time by their respective Partners.

IX. USE OF INTELLECTUAL PROPERTY

The parties agree that any intellectual property, which is jointly developed through activities covered under this MOA, can be used by either party for non-profit, non-commercial purposes without obtaining consent from the other and without any need to account to the other.

All other intellectual property used in the implementation of the MOA will remain the property of the party that provided it. This property can be used by either party for purposes covered by the MOA, but consent will be obtained from the owner of the property before using it for purposes not covered by the MOA.

X. EFFECTIVE DATES AND AMENDMENTS.

This MOA shall take effect upon signing by both Parties and shall remain in effect for a period of two (2) years from that date unless earlier terminated. Neither party may assign or transfer all or any portion of this MOA without the prior written consent of the other party.

The MOA may be renewed at the end of this period by mutual written agreement by both Parties.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 22nd March 2018

ITEM 4 DRAFT MEMORANDUM OF UNDERSTANDING – WINDOWS ON WETLANDS COMMITTEE CONTINUED

SCHEDULE A: TO THE MEMORANDUM OF AGREEMENT DATED ###/##/2018

Work Plan as Reference by Clause(s) V and VII of the Memorandum of Agreement (MOA)

The following Work Plan has been agreed by the Partners to the MOA and is dated ###/##/2018.

This Work Plan shall cover the period ###/##/2018 to ###/##/2020 as per Clause X of the MOA and shall not be amended, altered or undertaken as an agreement to perform work or provide funding or services other than those stated in the work plan, with the exception, that the work plan may be amended or waived by mutual written agreement by both Parties under Clause X.

This Work Plan has been divided into two sections being, General Commitment and Financial Commitment.

Section 1: General Commitment

Agreed Action	RiverSmart Responsibility	Warren Shire Council Responsibility
1. Provide letters of support for grant applications that develop regional tourism.	✓	✓
2. Provide support for grant applications and assist each other to prepare the grants as and when required.	✓	✓
3. Apply for grants for interpretive signage for Tiger Bay.	✓	
4. Apply for Grant for a Bird Viewing Platform on Gibson’s Way	✓	✓
5. Pursue options for improving access to Warren's top weir (both sides of the river) to encourage visitors to stay longer and paddle on the river, and to provide a stopover for travellers.	✓	✓
6. Oversight and management of proposed future developments of the Window on the Wetlands Centre (and Kookaburra Kiosk) as a primary meeting place, tourism, educational and cultural heritage asset for Warren Shire.	✓	
7. Continue to participate on the Destination Macquarie Marshes Task Force and assist with implementation of the related Action Plan and Signage Strategy.	✓	✓
8. Assist with seeking and developing grants for the implementing the relevant parts of this Work Plan.	✓	✓

WARREN SHIRE COUNCIL
 Report of the General Manager
 to the Ordinary Meeting of Council to be held at
 Council Chambers, Warren, on Thursday 22nd March 2018

ITEM 4 DRAFT MEMORANDUM OF UNDERSTANDING – WINDOWS ON WETLANDS COMMITTEE CONTINUED

Agreed Action	RiverSmart Responsibility	Warren Shire Council Responsibility
9. Provide assistance with developing a plan of management for Tiger Bay Wetlands.	✓	
10. Provide advice with weed control and other measures to improve the ecology and amenity values of the Macquarie River from weir to weir.	✓	
11. Continue to lead the project identifying Warren's 'high achievers, eventually leading to public displays about these people to help build pride in the community.	✓	
12. When Warren constructs its new Sewage Treatment Plant, support Council's efforts to see the existing ponds incorporated into the Tiger Bay Wetlands and walking trails.	✓	
13. Extension and fit-out of the kitchen of the Kookaburra Kiosk;	✓	
14. Addition of solar lighting for the information shelters and pathways	✓	
15. Addition of a purpose-built toilet facility for the disabled;	✓	✓
16. Modifying the showers in the existing amenities building to provide more toilets.	✓	✓
17. Fit-out of the Schoolhouse building to function as a Visitor Information Centre for the Macquarie Marshes and Macquarie Valley Trails;	✓	
18. Addition of battery storage for the Kookaburra Kiosk to reduce energy overheads	✓	
19. Addition of an outdoor amphitheatre for drama, music and movie events.	✓	
20. Installation of directional and information signage at agreed locations across the Shire based on the recommendations contained in the Signage Strategy of the Destination Macquarie Marshes Action Plan.	✓	✓
21. Creation of a drive-through information bay with signage at Marra Hall, subject to Marra Community approval. \$80,000 Grant funded	✓	✓
22. Installation of a bird viewing platform at the Monkeygar Creek Crossing.	✓	✓
23. Investigation of options for improving access through the Monkeygar Creek Crossing potentially leading to future works, depending on recommended options, costs etc.		✓

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 22nd March 2018

**ITEM 4 DRAFT MEMORANDUM OF UNDERSTANDING – WINDOWS
ON WETLANDS COMMITTEE CONTINUED**

Agreed Action	RiverSmart Responsibility	Warren Shire Council Responsibility
24. Seek the funds and opportunities to 'grow' the street art gallery (commenced by RiverSmart in partnership with Grindrod's Newsagency), to improve the streetscape with murals and other artworks on blank walls under the themes Warren Shire – Produce, Nature, Heritage.	✓	
25. Seek the funds, and a suitable artist and design for painting the green water tower in Oxley Park, to establish Warren as the primary 'gateway' to the Macquarie Marshes.		✓
26. Improve signage about Warren's attractions, Macquarie Valley Trails and the WOW Centre as a priority at the park opposite Uncle Clarrie's and Bob Christenson Reserve.	✓	✓
27. Explore opportunities and funding sources for creating a network of trails to link the existing cycleways, using levee banks and other roadways, to support healthy lifestyles for active locals and for travellers to explore the town and its points of interest.	✓	✓
28. Complete the current Beemunnel Indigenous Heritage Trail and with for seeking further funds to see Stage 2 completed.	✓	✓
29. Explore opportunities for extending the walking trails of Tiger Bay Wetlands downstream and creating a Stage 3 of the site. This is private land but with the agreement of the landholder, some additional fencing and off-water stock watering points could be installed, and a trail extension added. Note, that presently the owner of this land is the beneficiary of the water that flows through Tiger Bay, without charge.	✓	✓

WARREN SHIRE COUNCIL
Report of the General Manager
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ITEM 4 DRAFT MEMORANDUM OF UNDERSTANDING – WINDOWS ON WETLANDS COMMITTEE CONTINUED

Action	RiverSmart Responsibility and year	Budget \$	Warren Shire Council Responsibility and year	Annual Budget \$
14. Related to the above, Council staff to regularly water the levee as they do the Oxley Park parklands.	Seek grant funds for automatic sprinkler system		Installation of irrigation system	\$5000
15. Regular weed spraying and pot hole repairs to the walking trails around Tiger Bay Wetlands.			ongoing	\$500
16. Installation of traffic warning signs where pedestrians cross the Oxley Highway when on the Tiger Bay Wetlands walk.			Seek RMS Approval through traffic committee. Signage	\$1000
17. Measures to prevent car movements along the levee beside the Kookaburra Kiosk, which is also now a walking trail of the Tiger Bay Wetlands.			Install barriers as required each end of levy Wall section.	\$1200
18. Water for the Tiger Bay Wetlands as required and indicated by the Plan of Management (when completed – see below).	Develop management plan and seasonal irrigation to replicate breeding or migration needs.			
19. Interest-free loan for the installation of a grease trap for the Kookaburra Kiosk.			Establish a loan payback agreement.	\$6000

Note:

1. Council costs are subject to Councils approval within the budget 2018/19 and 2019/20 years.
2. Grant funded projects shall be included in Councils budget if contributory funding is required. Grants requiring Council contributions can not be made unless Council has matching funding.

Section

4

Manager Finance & Administration

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 22nd March 2018

ITEM 1 RECONCILIATION CERTIFICATE – FEBRUARY 2018

(B1-10.15)

RECOMMENDATION

That the Statements of Bank and Investments Balances as at 28th February 2018 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 28th February 2018.

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance		Balance
	31-Jan-18	Transactions	28-Feb-18
General	8,547,001.20	823,007.29	9,370,008.49
Water Fund	115,505.27	(365,730.40)	(250,225.13)
Sewerage Fund	3,017,007.31	(5,023.89)	3,011,983.42
North Western Library	160,312.64	(6,009.42)	154,303.22
Trust Fund	74,797.80	0.00	74,797.80
Investment Bank Account	(10,500,047.24)	(500,986.35)	(11,001,033.59)
	1,414,576.98	(54,742.77)	1,359,834.21

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 22nd March 2018

ITEM 1 RECONCILIATION CERTIFICATE – FEBRUARY 2018 CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	1,308,371.19
Add: Outstanding Deposits for the Month	54,004.74
Less: Outstanding Cheques & Autopays	(2,541.72)
Balance as per Ledger Accounts less Investments =	<u>1,359,834.21</u>

INVESTMENTS RECONCILIATION

Investments as at 28th February 2018

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	1,001,033.59	Variable	On Call A/c
1	National Australia Bank	1,000,000.00	274 Days @ 2.47%	30-Apr-18
2	National Australia Bank	1,500,000.00	210 Days @ 2.49%	12-Mar-18
3	National Australia Bank	1,500,000.00	210 Days @ 2.50%	19-Mar-18
11	National Australia Bank	1,000,000.00	90 Days @ 2.45%	05-Mar-18
12	National Australia Bank	1,500,000.00	90 Days @ 2.45%	20-Mar-18
13	National Australia Bank	2,000,000.00	92 Days @ 2.46%	16-Apr-18
14	National Australia Bank	1,500,000.00	90 Days @ 2.45%	28-May-18
TOTAL INVESTMENTS =		<u>11,001,033.59</u>		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	4,367,621.00
Internally Restricted Funds Invested	7,015,248.00
2017/18 General Fund Operating Income & Grants	977,998.80
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	<u>12,360,867.80</u>

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 22nd March 2018

ITEM 1 RECONCILIATION CERTIFICATE – FEBRUARY 2018 CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

LEGAL IMPLICATIONS

N/A

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 22nd March 2018

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To advise council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 6th March 2018 including comparisons over the last three years.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 6th March 2018.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 22nd March 2018

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

6TH MARCH 2018

Name of Rate	COLLECTIONS FOR YEAR					NETT ARREARS	
	NETT ARREARS	NETT LEVY	TOTAL	AMOUNT	COLLECT	ARREARS	ARREARS
	1st JULY		RECEIVABLE	COLLECTED	AS % AGE OF TOTAL REC'ABLE	AMOUNT	AS % AGE OF TOTAL REC'ABLE
	\$	\$	\$	\$		\$	
General Fund Rates	74,768	4,601,319	4,676,087	3,551,142	75.94%	1,124,945	24.06%
Warren Water Fund	22,931	363,035	385,966	292,001	75.65%	93,965	24.35%
Warren Sewerage Fund	28,712	470,334	499,046	382,765	76.70%	116,281	23.30%
TOTAL 2017/2018	126,411	5,434,688	5,561,099	4,225,908	75.99%	1,335,191	24.01%
TOTAL 2016/2017	137,085	5,350,379	5,487,464	4,139,261	75.43%	1,348,203	24.57%
TOTAL 2015/2016	124,281	5,225,809	5,350,090	4,037,556	75.47%	1,312,534	24.53%
TOTAL 2014/2015	120,785	5,088,196	5,208,981	3,947,868	75.79%	1,261,113	24.21%
		13-Mar-15	11-Mar-16	09-Mar-17		06-Mar-18	
COLLECTION FIGURES AS \$		3,947,868	4,037,556	4,139,261		4,225,908	
COLLECTION FIGURE AS %		75.79%	75.47%	75.43%		75.99%	

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 22nd March 2018

ITEM 3 2018/2019 DRAFT OPERATIONAL PLAN & ESTIMATES

(E4-37)

RECOMMENDATION:

That Council advertise the Draft 2018/2019 Operational Plan & Estimates inviting public submissions and comment up until 3.00 pm on Monday 7th May 2018.

PURPOSE

To seek Council endorsement to advertise the Draft 2018/2019 Operational Plan & Estimates inviting public submissions and comment up until 3.00 pm on Monday 7th May 2018

BACKGROUND

Section 405 of the Local Government Act 1993 (as amended) requires Council to prepare an Operational Plan each year, prior to adoption of the plan Council must give a period of not less than 28 days inviting public submissions and comment on the plan.

REPORT

Included with the March 2018 Business Paper is a copy of the Draft 2018/2019 Operational Plan & Estimates for Councillors' information and comment.

The Draft 2017/2018 Operational Plan & Estimates is submitted to Council with a balanced general fund budget (excluding depreciation).

The draft 2018/2019 Estimates have been prepared on the following rating criteria: -

1. General rate increase of 2.3% being the maximum permissible increase set by IPART, this equates to an increase of \$138,905 on the permissible 2017/2018 rate levy.
2. a \$35.00 increase in the Warren water availability charge to \$392.00,
3. a \$35.00 increase in the Nevertire water availability charge to \$520.00,
4. a \$35.00 increase in the Collie water availability charge to \$397.00,
5. a nil increase in the Warren residential sewerage charge to \$540.00,
6. a nil increase in the Nevertire residential sewerage charge to \$565.00,
7. a nil increase in the of Non-residential sewerage charge to \$495.00,
8. a \$15.00 increase in the garbage charge (Warren, Nevertire & Collie) to \$265.00,
9. a \$4.00 increase in vacant land garbage charge to \$44.00,
10. Warren Bore Water Usage Charge - (Up to 450kl) increased by \$0.03 to \$1.14/kl
- (Over 450kl) increased by \$0.05 to \$1.73/kl
11. Warren River Water Usage Charge - (Up to 450kl) increased by \$0.01 to \$0.42/kl
- (Over 450kl) increased by \$0.02 to \$0.73/kl

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration to the Ordinary Meeting of Council to be held in the Council Chambers Warren on Thursday 22nd March 2018

ITEM 3 2018/2019 DRAFT OPERATIONAL PLAN & ESTIMATES CONTINUED

12. Nevertire Bore Water Usage Charge - (Up to 450kl) increased by \$0.02 to \$0.66/kl
- (Over 450kl) increased by \$0.03 to \$0.96/kl
13. Collie Bore Water Usage Charge - (Up to 400kl) increased by \$0.04 to \$1.42/kl
- (Over 400kl) increased by \$0.06 to \$2.15/kl
14. Non-residential Sewer Usage Charge – increased by \$0.03 to \$1.91/kl

The increases in rates and charges for 2018/2019 in the towns and villages are as follows: -

1. Warren residential rates and charges will have varying increases, due to different land valuations. The minimum increase for 2018/2019 is \$61.00 which equates to a total minimum rate account of \$1,695.00,
2. Nevertire residential rates and charges have increased by \$54.00 on 2017/2018 which equates to a total rate account of \$1,556.00,
3. Collie residential rates and charges have increased by \$54.00 on 2017/2018 which equates to a total rate account of \$868.00,
4. Business rates and charges will have varying rate increases dependent on the number of garbage services they have.

Other factors applied when preparing the Draft 2018/2019 Estimates were:

1. a 2.5% increase in wages as required under the Local Government (State) Award,
2. a 30% increase in electricity charges, with the current market volatility and the OROC Electricity Contract expiring on 30th June 2018 and a new one currently being negotiated it is hoped this increase is excessive and savings will be made,
3. a 2.1% CPI increase in other recurrent income and expenditure unless the actual amounts are known,
4. a 3% increase in Council Fees and Charges income
5. a new \$1,000,000.00 loan has been included in Water Fund for the refurbishment of the Nevertire water reservoir, Council will also explore the possibility of applying for grant funding to undertake this project,
6. a new \$1,000,000.00 loan has been included in Sewerage Fund for the new Sewerage Treatment Plant.

It is a requirement under Section 405 of the Local Government Act 1993 to advertise the Draft 2018/2019 Operational Plan & Estimates for a period of not less than 28 days seeking public comment before adoption.

To comply with the Local Government Act & Regulations the Draft 2018/2019 Operational Plan & Estimates will be advertised in Wednesday 28th March 2018 edition of the local paper and on Council's website seeking public comment up until 3.00 pm on Monday 7th May 2018.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 22nd March 2018

ITEM 3 2018/2019 DRAFT OPERATIONAL PLAN & ESTIMATES CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

Advertise in the local newspaper and on Councils website seeking public comment or submissions up until Monday 7th May 2018.

OPTIONS

N/A

CONCLUSION

This report is provided to recommend to Council the advertising of the Draft 2018/2019 Operational Plan & Estimates prior to adoption at the May 2017 Council Meeting.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

Draft 2018/2019 Operational Plan & Estimates documents.

Section

5

Manager Engineering Services

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 1 WORKS PROGRESS REPORT - ROADS BRANCH (C14-7.2)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

The purpose of this report is to provide Councillors with a summary of road works undertaken by Engineering Services in the month of February 2018. It is also intended that this report highlight any variances in the completion and execution of works based on resource availability, weather conditions, work priorities and unforeseen circumstances.

BACKGROUND

Council has the responsibility to manage road infrastructure across its LGA as outlined in Roads Act 1993. Council is therefore responsible for

Accordingly, Council's road infrastructure contributes to just over 60% of the total value of all Council's Infrastructure Assets.

REPORT

Road Construction Works

The list of road construction works has been summarised in the table below as:

1. Maintenance
2. Construction/Reconstruction/Recycle
3. Scheduled Works

1. Maintenance

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Grader Crew 1	Oxley Highway	Shoulder Grading	3km
	Pleasant View Lane	Maintenance Grading	1 km
Grader Crew 2	Merrigal Road	Resheet	1.5 km
	Merrigal Road	Maintenance Grading	5.4 km
Grader Crew 3	Carinda Road	Shoulder Grade	9 km

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 1 WORKS PROGRESS REPORT - ROADS BRANCH CONTINUED

WORK CREW	LOCATION	ACTIVITY	WORK COMPLETED
Tar Patching	Marra Road	Edge Patching	28 m ²
	Tottenham Road	Edge Patching	250 m ²
	Carinda Road	Edge Patching	140 m ²
	Oxley Highway	Pothole Patching	7 m ²
	Collie - Trangie Road	Pothole Patching	12 m ²
	Carinda Road	Pothole Patching	47 m ²
	Zora Street	Pothole Patching	30 m ²
	Stafford Street	Pothole Patching	70 m ²
	Bruce Street	Pothole Patching	50 m ²
	Chester Street	Pothole Patching	75 m ²
Hale Street	Pothole Patching	75 m ²	

2. Construction/Reconstruction/Recycle

WORK CREW	LOCATION	ACTIVITY	ESTIMATED EXPENDITURE	EXPEND TO DATE	STATUS
Grader Crew 1 (3-man crew)	Warren Rd RR 7515 (REPAIR)	Construction	\$598,492	\$649,589	Complete
	Thornton Road	Construction	\$517,069	Nil	May/June 2018
Grader Crew 2 (3-man crew)	Ellengerah Rd	Construction	\$963,353	\$989,046	Complete
Grader Crew 3 (3-man crew)	Bullagreen Rd	Recycle	\$184,500	\$183,812	Complete
	Collie/Bourbah Rd	Recycle	\$298,500	\$145,655	Complete

FINANCIAL AND RESOURCE IMPLICATIONS

Road works are funded annually in Councils financial plan.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 1 WORKS PROGRESS REPORT - ROADS BRANCH CONTINUED

RISK IMPLICATIONS

Council undertakes road works in accordance with its asset management plans and financial reports to satisfy community expectations.

Risks always exist but by Council undertaking works as planned, this reduces risks of road accidents.

OPTIONS

Council has the option not to undertake road works however this elevates the risks associated with accidents and legal action.

CONCLUSION

Report as above.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 3.1.1 Ensure local roads and bridges are maintained / constructed to an acceptable standard in a cost effective, efficient and safe manner.
- 3.1.2 Ensure regional main roads and highways are maintained to acceptable community standards

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
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ITEM 2 WORKS PROGRESS REPORT – TOWN SERVICES (C14-7.2)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

The purpose of this report is to provide Councillors with a summary of town services undertaken by Engineering Services in the Month of February 2018. It is also intended that this report highlight any variances in the completion and execution of works based on resource availability, weather conditions, work priorities and unforeseen circumstances.

BACKGROUND

Staff report monthly on activities in Councils Town Services area to advise Council and the community of activities undertaken. Council has the responsibility to manage infrastructure across its LGA.

REPORT

The list of Town Services has been summarised in the table below as:

1. Parks and Gardens
2. Water and Sewer
3. Town Services

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 2 WORKS PROGRESS REPORT – TOWN SERVICES CONTINUED

1. Parks and Gardens

LOCATION	ACTIVITY	WORK COMPLETED
Bore Flat & Carter Oval	Mowing Town Parks	Weekly
Ravenswood, Medians, Oxley Park	Mowing Town Parks	Weekly
Macquarie Park, Levee	Mowing Town Parks	Weekly
Family Health Centre	Mow & Snip	Weekly
Highway	Mow	Weekly
Extra Watering Parks	Fix Pump	Weekly
	Sprinkler Maintenance & Extra Water	Weekly
Community House	Mow, Snip & Clean	Weekly
Warren	Mow Roundabout Spar Car Park Prune Hedges & Pears	Weekly
Swimming Pool	Snip, Mow & Blow Down	Every 2nd Wednesday
	Mow & Snip Clean up Empty Garbage Bin	Weekly
Cemetery	Mow & Snip	Weekly
	Mow Ovals Check & Adjust Sprinklers	Weekly
	Rake & Clean Sandpits	Weekly
Victoria Oval	Laying new turf	15/02/2018
Racecourse - Track	Locating Water valves & Checking Sprinklers	15/02/2018

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 2 WORKS PROGRESS REPORT – TOWN SERVICES CONTINUED

2. Water and Sewer

LOCATION	ACTIVITY	WORK COMPLETED
Warren, Nevertire & Collie	Chlorine Testing	Warren & Nevertire - Daily Collie - Weekly
Warren & Nevertire	Daily pump logs - River & Bore	Daily
Warren	Warren STP - Daily operation	Daily
Nevertire	Sewer Pump Station	Daily
	Daily Logs - Cleaning Sewer Pump Stations	Daily
	Reactive Work	Daily
Depot	Sheds & Vehicle Maintenance	Fridays
Dubbo St	Slow Services	15/02/2018
Thornton Avenue	Slow Services	15/02/2018
Thornton Avenue	Valve Replacement	15/02/2018
Deacon Drive	New Outer River Water Tap	28/02/2018
Dubbo St	Fit Water Restrictor	28/02/2018
Glen Street	Install new River Water Service	28/02/2018
Oxley Park	Install New Backflow prevention	28/02/2018
Warren, Nevertire & Collie	Fit new meters around town	28/02/2018
Nevertire	Installed Chlorine System Update	28/02/2018

2.1 WATER SUPPLY & SEWERAGE SYSTEM UNPLANNED MAINTENANCE JANUARY 2018

Main breaks repaired: 14

Sewer chokes cleared: 2

Year to date: 50

Year to date: 52

Meter replacements: 1 river water meters and 0 bore water meters.

Year to date: 32 river meters and 46 bore meters replaced.

Total meters: 833 river meters and 1012 bore meters.

Annual replacement percentage: 3.49% year river meters and 4.45% year bore meters.

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
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ITEM 2 WORKS PROGRESS REPORT – TOWN SERVICES CONTINUED

2.2 RECORD OF WATER USAGE

2.2.1 For the period 01/02/2018 to 28/02/2018 Council's meters indicated the following water usage:

WATER SCHEME	ANNUAL ALLOCATION (ML)	TOTAL USAGE FOR THE PERIOD (ML)	USAGE YEAR TO DATE (ML) From 1/7/17	DAILY AVERAGE FOR THE PERIOD (ML)	DAILY AVERAGE YEAR TO DATE (ML)
Warren bore	700	0	18.19	0.73	
Warren river	750	42.40	75.12	1.37	1.34
Nevertire village	40	4.40	7.45	0.14	0.12
Collie village	25				

Rainfall in Warren for period: 5.5 mm

For the similar period in 2017 Council's meters indicated the following water usage:

WATER SCHEME	ANNUAL ALLOCATION (ML)	TOTAL USAGE FOR THE PERIOD (ML)	USAGE YEAR TO DATE (ML) From 1/7/16	DAILY AVERAGE FOR THE PERIOD (ML)	DAILY AVERAGE YEAR TO DATE (ML)
Warren bore	700	25.97	166.16	0.93	0.69
Warren river	750	57.67	227.27	2.06	0.95
Nevertire village	40	5.33	24.44	0.19	0.10
Collie village	25	1.42	9.47	0.05	0.04

Rainfall in Warren for period: 1 mm

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 2 WORKS PROGRESS REPORT – TOWN SERVICES CONTINUED

3. Town Services

LOCATION	ACTIVITY	WORK COMPLETED
Dubbo Street & Highway	Street Cleaning	Monday & Thursday - Weekly
Warren	Street Cleaning	Weekly
Nevertire	Street Cleaning	Weekly
Aerodrome	Ground Maintenance	Weekly
Library	Rubbish Removal	Weekly
Warren Old Cemetery		Monthly
Nevertire	Hazard Reduction	Monthly
Pioneer Avenue	Mowing	Monthly
Gillendoon Street	Mowing	Monthly
Bore Flat	Mowing	Monthly
Noel Waters Oval	Mowing	Monthly
Bob Christenson Reserve	Mowing	Monthly
Warren	Hazard Reduction	Monthly
State Highway 11	Litter Removal	Monthly
	Tree Maintenance	Daily – as needed
Dubbo St	Kerb & Gutter Construction	01/02/2018
Warren Cemetery	Burial	22/02/2018

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 2 WORKS PROGRESS REPORT – TOWN SERVICES CONTINUED

Works Progress Report – Town Services 4th February 2018 to 28th February 2018

The list of Town Services works (excluding Water & Sewer) have been summarised in the table below as:

1. Town crew – 4th February 2018 to 28th February 2018
2. Parks and Reserves – 4th February 2018 to 28th February 2018
3. Showground/Racecourse – General M & R
4. Functions

1. Town Crew

- ♦ Town Streets – Street cleaning
- ♦ 1 Burial
- ♦ Town approaches - Slashing
- ♦ Cemeteries – Mowing & ground maintenance

2. Parks and Reserve

- ♦ Victoria Oval – Irrigation system upgrade, new sections turfed, ongoing maintenance mowing
- ♦ Carter Oval – Ground maintenance & Pitch rolling
- ♦ Macquarie Park – Garden maintenance & mowing

Plant 8 Caterpillar 432f Backhoe Loader	94 hours usage
Plant 14 Caterpillar 432F Backhoe Loader	17 hours usage
Plant 15 Daedong - Kioti Tractor	16.75 hours usage
Plant 21 John Deere 5083E	10.50 hours usage
Plant 47 Street Sweeper – Isuzu	67.50 hours usage
Plant 70 Iseki Out-front Mower SF370	53 hours usage
Plant 76 Muthing Frail Slasher	10.50 hours usage
Plant 79 Iseki Mower	57.25 hours usage
Plant 89 Toro Mower	19.50 hours usage
Plant 1168 Excavator	39 hours usage

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
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ITEM 2 WORKS PROGRESS REPORT – TOWN SERVICES CONTINUED

3. Showground/Racecourse – General M & R

- ♦ Track M & R
- ♦ General M & R
- ♦ Lawns M & R

4. Functions:

NIL

FINANCIAL AND RESOURCE IMPLICATIONS

Works are funded annually in Council's financial plan.

RISK IMPLICATIONS

Council undertakes works in accordance with its asset management plans and financial reports to satisfy community expectations.

Risks always exist, but by Council undertaking works as planned, this reduces risks and accidents.

OPTIONS

Council has the option not to undertake works however this elevates the risks associated with accidents and legal action.

CONCLUSION

Report as above.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.1.4 Maintain and enhance local pathway networks to meet needs of all sections of the community.

3.2.1 Maintain park, gardens and reserves in a safe and attractive condition.

3.2.4 Maintain community facilities to an appropriate standard.

4.3.1 Manage environmentally responsible drainage works in accordance with Council program.

4.3.2 Provide Warren and villages of Collie and Nevertire with an adequate and safe water supply that is appropriately priced for all consumers.

4.3.3 Provide Warren and village of Nevertire with an adequate and environmentally acceptable sewerage scheme that is appropriately priced for all consumers.

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 3 WORKS PROGRESS REPORT - FLEET BRANCH CONTINUED

RECOMMENDATION:

That the information be received and noted.

PURPOSE

The following are works completed by Council's Fleet Branch Staff (Plant Foreman and two (2) Plant Mechanics and one (1) Apprentice) and Sub-Contractors engaged by the Branch for the period 4th February 2018 to 28th February 2018

BACKGROUND

Staff report monthly on activities in Councils fleet area to advise Council and the community of plant repairs and undertakings.

REPORT

Works Progress Report – Fleet Branch 4th February 2018 to 28th February 2018

1. Plant repairs
2. Plant repairs – Outside work

1. Plant Repairs

Plant Repairs				
No.	Plant	Repairs	Plant Down Time	Repair Time (Man Hours)
60	Road Train Dolly	- Brake spring - New brakes	6 Weeks	40 hours
150	Road Train Trailer	- Brake spring - New brakes	7 Weeks	40 Hours
95	Mutlipac Roller	- RH Rear Hydraulic Motor & Brake	4 Weeks	Ongoing
22	2012 John Deere Grader	- Belt Tensioner – New Belt & Pulley	4 Hours	4 Hours
32	Mack Truck	- A/C Compressor & Belt	0	On going
58	Hino Truck	- Repairs to Brakes	2 Weeks	16 Hours
72	Pavline	- Love Joy Coupler	3 Days	3 Hours
50	Isuzu Tar Truck	- Headlamp Assembly	0	4 Hours
33	2013 Western Star Truck	- A/C not working	0	Repair – Hartwigs
73	John Berends - Slasher	- Move the Slasher from Front Mount to rear mount	4 Days	8 Hours

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 3 WORKS PROGRESS REPORT - FLEET BRANCH CONTINUED

2. Plant Repairs- Outside Work

Plant Repairs – Outside Work			
No.	Plant	Repairs	Plant Down Time
21	John Deere 5083E Tractor	Chesterfield Australia, Warren - Transmission	3 Weeks - Ongoing
27	Western Star Prime Mover	Hartwig's, Dubbo - New Guards - New Rear Lights	4 Weeks – Finished
70	Iseki Lawn Mower	Iseki, South Windsor - Repairs to Transmission	Finished 4 Weeks
72	Pavline	Stevenson's, Dubbo - Hydraulic Motor Repair - A/C Compressor	4 Weeks - Ongoing
103	1984 Bomag Roller – Stabiliser	Parkes Hydraulics, Parkes - On going - Hydraulics Swing arms	Finished To be inspected

FINANCIAL AND RESOURCE IMPLICATIONS

Works are funded annually in Councils financial plan.

RISK IMPLICATIONS

Council undertakes works in accordance with its asset management plans and financial reports to ensure fleet items are available to meet construction needs.

OPTIONS

Council has the option not to undertake works inhouse however this action would result in more plant being unavailable.

CONCLUSION

Report as above.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.1.1 Ensure local roads and bridges are maintained / constructed to an acceptable standard in a cost effective, efficient and safe manner.

3.1.2 Ensure regional main roads and highways are maintained to acceptable community standards.

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 OXLEY PARK WHARF

(W5-2.2)

RECOMMENDATION:

Upgrade the pumping infrastructure serving the river water supply in Warren from the Macquarie River adjacent to the Oxley Park reservoir utilising axial-flow pumps and suitable pipes that are not dependant on support of the wharf.

PURPOSE

To maintain river water availability for the township of Warren and continue public access to the Warren Wharf.

BACKGROUND

Consideration of a number of items have given reason to the recommendation of this report. The items considered include;

- a. A letter signed by David Uphill the previous Shire Engineer/Town Planner addressed to the Dubbo branch of the Public Works Department dated 8th April 1992 clarifying Councils application for assistance to establish the wharf. This letter includes a detailed sketch of the wharf proposal including provision for pedestrian and vehicular access. There was no mention of the provision for support of pumping infrastructure.
- b. A report titled *Warren Wharf – River Water Intakes* which was considered by the Council at its meeting on Thursday 25th August 1994. The report included a small amount of history and the difficulties and pump options regarding the winning of water from the river. The report did state that the application and the design of the wharf made no provision for pumps. The report also highlighted the difficulties with maintain and accessing the different styles of pumps. Minute number 378.8.94 noted that this report be received and noted.
- c. The report considered by the Council at its meeting on held on the 22nd February 2018 which highlighted the desire of the local community to not be denied access to wharf was also considered.
- d. Four photos of the constructed wharf structure illustrating the resemblance of the sketch drafted in 1992 as part of the grant application and the actual constructed wharf

A copy of the above four items are attached to this report.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED

REPORT

The analysis of this item's history has resolved that the wharf was established for various purposes. The initial grant application and design made no provision for attachment or structural loads created by the attachment of pumping infrastructure but instead made provision for the attachment of a boat of 15 tonne displacement (load forcing). The initial design did, as can be seen from the sketch illustrated on the third page of the attachment, make provision for pedestrian access.

It is considered that there are two alternate options for the winning of variable, sometimes excessive, volumes of river water. There are;

- I. Amend the wharf structure to provide for the attachment of vertical pump infrastructure. This would involve load force analysis, difficulty in the application of maintenance during periods of high flows in the river and limit access by the public. It would also increase the risks chances of public safety concerns when swimming near and/or diving of the wharf.

- II. Upgrade the pumping infrastructure utilising axial-flow pumps and pipes that are not dependant on support of the wharf. There may be some difficulty in obtaining axial-flow pumps that are capable of delivering the river water to the top of the adjacent reservoir and thus a second stage of pumping may be required. But with the change of technology this matter may be able to be overcome. The adoption of utilising the axial-flow pumps may increase the cost as Council already owns two restored vertical flow pumps. The installation of the axial-flow pumps not attached to the wharf would also reduce the risk levels when the public are swimming near and/or diving off the wharf. It would not totally reduce the level of risks.

Prices of the axial-flow pumps have not yet been sourced. However when the cost analysis is completed it is considered that the cost of both of the above alternatives will be similar.

STAKEHOLDER CONSULTATION

Minimal to date but will be extensive once the Council has resolved this matter.

OPTIONS

Options available are as detailed in the report above.

CONCLUSION

The styling of the river water pump infrastructure be established so as to provide continued access to the Warren Wharf by the general public.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.4.3 Provide adequate protection from fires and other disasters and other risk to public health and safety.
- 3.2.1 Maintain parks, gardens and reserves in a safe and attractive condition.
- 4.3.2 Provide Warren and villages with an adequate and safe water supply that is appropriately priced.
- 5.2.1 Quality customer service focus by Council staff.

SUPPORTING INFORMATION

As per the attachments.

- a. A letter signed by David Uphill the previous Shire Engineer/Town Planner addressed to the Dubbo branch of the Public Works Department dated 8th April, 1992.
- b. A report titled *Warren Wharf – River Water Intakes* which was considered by the Council at its meeting on Thursday 25th August, 1994.
- c. The report considered by the Council at its meeting on held on the 22nd February, 2018, and
- d. Photographs of the constructed wharf structure

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
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ITEM 4 OXLEY PARK WHARF

CONTINUED



WARREN SHIRE COUNCIL

SHIRE COUNCIL CHAMBERS,
115 DUBBO STREET, WARREN, 2824.
TELEPHONE (068) 47 4606
FAX: (068) 47 4584

W5-2.2
Our Ref: RJN:RK 3044
Contact: RICHARD NOONAN
Your Ref:

ALL COMMUNICATONS TO BE ADDRESSED TO THE SHIRE CLERK: POST OFFICE BOX 6

Attention: Darren Scotti
The Regional Engineer
Western Region Dubbo Office
Public Works Department
PO Box 386
DUBBO 2830

8th April 1992

Dear Sir

Waterways Infrastructure Development Program - Warren Wharf

With regard to your letter ref: DS:BT:E56 of 31st March 1992, below is outlined the requested information of the abovementioned letter.

1. A steel frame structure has been chosen instead of a conventional timber structure due to the following reasons.
 - (a) Timber structures have a shorter life span in the local environment than properly protected steel structures. This is mainly due to the existence of timber borers in the local area.

Steel structures have been used successfully by Council on previous occasions, in similiar environments, for bridge construction.
 - (b) There is little local expertise in timber, fabrication and erection, however there are several local experienced steel fabricators and erectors.
2. The wharf structure has been designed from consideration of the following:
 - (a) Debris loads: The roofing structure will be designed to be removed in the advent of water levels rising above deck height, if necessary.

The remaining superstructure and piles are unlikely to encounter high debris loads due to it being at a level of 3 to 4 metre below a 1 in 10 year flood. Therefore, an estimation of design

WARREN SHIRE COUNCIL
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ITEM 4 OXLEY PARK WHARF

CONTINUED

Public Works Department
Dubbo

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Page 2

force of debris loading at 1 metre above the wharf height was done assuming a stream velocity of 2.5m/s. The piles are expected to share the loading equally and considered to be adequate.

- (b) Berthing Loads: Boats would be unable to use the wharf once it was under water, therefore berthing and debris loads were considered separately.

The structure proved to be adequate for the size of vessels expected to use the wharf.

3. A two deck level was adopted in lieu of a low level landing because the higher level best suits the existing bank height whilst the lower level best suits the average River level and allows for variations in river height which occur with irrigation releases.

Markers on flexible poles, will be erected on the wharf so that as not to represent a navigation hazard in times of higher river level.

4. A hydro survey has been done for the length of the wharf and 10 metres either side. The minimum depth at low water level (RL 190.86) was found to be 3.1 metres. This depth is considered more than adequate for anticipated vessels.

5. Bank erosion has not been experienced at the proposed wharf site. Therefore, this is not anticipated to occur in the design life of the structure.

The structure is considered to be a minor structure by Council and its failure would be unlikely to cause damage to persons or property. Therefore, it is considered the structure need not have structural certification from a consultant.

Please find attached a sketch showing the location and extent of lighting, footpaths and landscaping as detailed in the estimate contained in our letter ref: DHU:AR 3014.

The River Wharf proposal has been given approval by Council at its Ordinary Meeting on 26th March 1992. Quotations to do the works will be called for from local fabricators once Public Works approval is gained.

If you have any further enquiries, please contact Council's Project Engineer, Richard Noonan.

Yours faithfully

DH UPHILL
SHIRE ENGINEER/TOWN PLANNER

Enc.

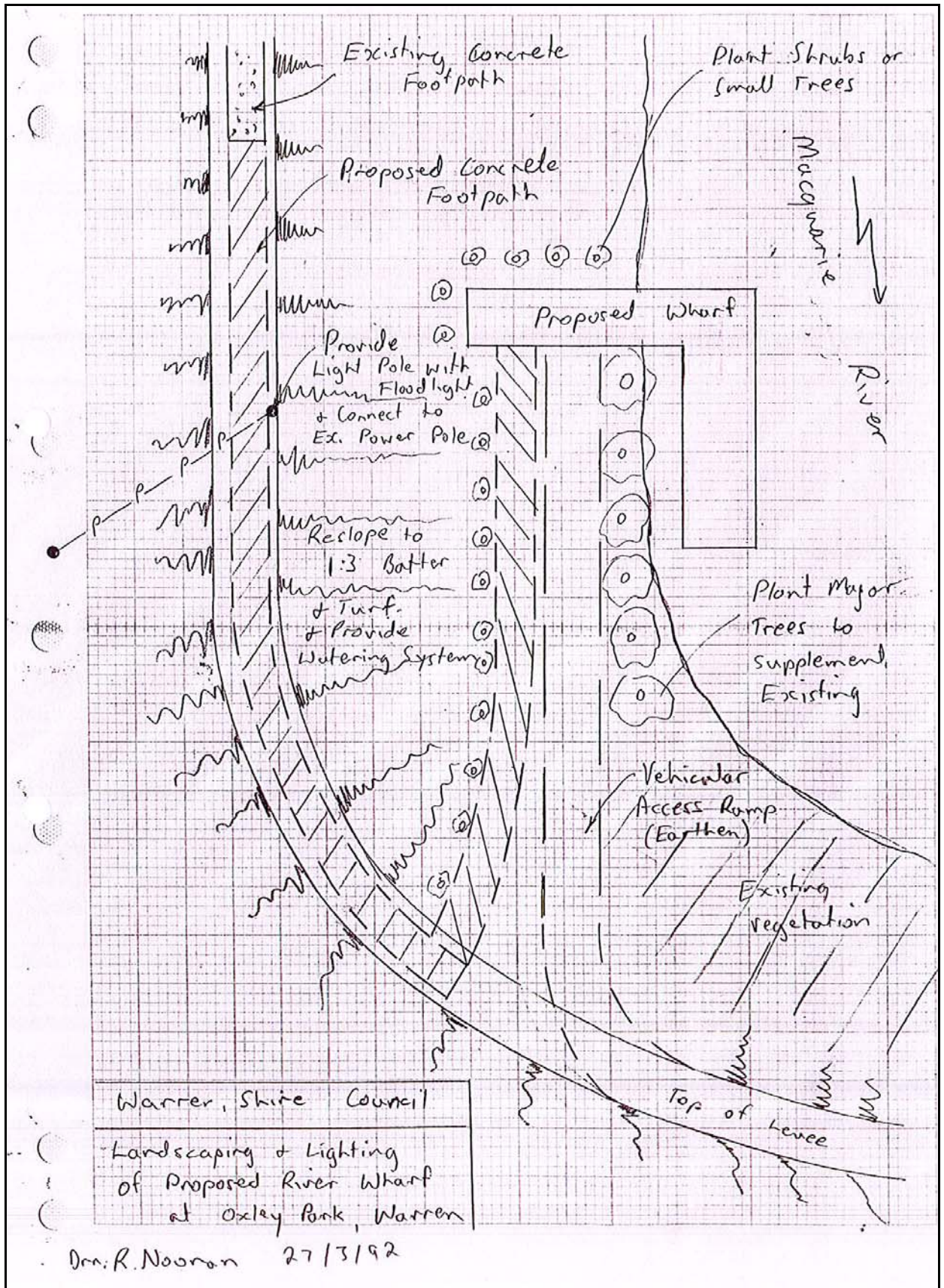
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WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED



WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
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ITEM 4 OXLEY PARK WHARF

CONTINUED

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WARREN SHIRE COUNCIL

Report of the Manager Engineering Services to the Ordinary Meeting of Council held in the Council Chambers, Dubbo Street, Warren, on Thursday, 25th August, 1994.

ITEM 5 WARREN WHARF - RIVER WATER INTAKES (W5-2.2)

The following information is submitted for Council's information following a question without notice at the July, 1994 Council meeting.

Delivery of river water to the steel reservoir in Oxley Park proved to be a headache in the late 1980's and early 1990's. A new pleuger Q82/3 pump was installed in December 1988 and extensively repaired in February, 1990. Pump number 2 was installed in June, 1990 after its predecessor also required extensive repairs. Failure of the pumps has been attributed to intake of fine silt and the fact that the pumps are inclined and not in the vertical position as designed to be.

To ensure a more suitable operating environment for the intake pumps it was proposed in 1989 to operate the pumps in the vertical position. A small structure was then designed to support the associated pipework in the form of a one deck jetty similar to the one in Orchard Street.

The original proposal was superceded many times and culminated with the present design which was upgraded to attract 50% funding from Public Works through the Waterways Infrastructure Program. Funding was subsequently approved for a public wharf at Warren. At no stage did this design include provision for pumps.

The proposal to support the river water intake pumps vertically from the Warren Wharf is a sound proposition until consideration is given to withdrawal of the pumps from the river. The current intakes are inclined for one reason - access to pumps. The current practice is to withdraw the pumps and associated pipework out of the steel casing at the valve pit at the top of the river bank, thus enabling access to pumps for maintenance works even if the river reaches a level in excess of 10 metres.

The major drawback to suspending pumps under the wharf in a vertical position is that an elbow will be fitted below the wharf and the pumps cannot be accessed once the river reaches a level of 5.6 metres, a level that can be expected to occur frequently for extended periods. Should pumps breakdown or require maintenance during high flows no access can take place until the river level subsides to below 5.6 metres.

At this time, the two river intake pumps are more than likely nearing complete overhaul or replacement using previous experience as a guide, given that previous pumps have failed after five years of operation.

.....GENERAL MANAGERCHAIRMAN

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED

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WARREN SHIRE COUNCIL

Report of the Manager Engineering Services to the Ordinary Meeting of Council held in the Council Chambers, Dubbo Street, Warren, on Thursday, 25th August, 1994.

ITEM 5 WARREN WHARF - RIVER WATER INTAKES (W5-2.2)
Continued

During the previous summer demand for river water was at times outstripping supply and it is obvious that an extra pump is required or existing pumps need to be replaced with large capacity pumps.

It is currently proposed to replace the existing 30hp units with 40hp pumps with much higher discharge rates. It is possible to purchase axial-flow pumps with more suitable bearing configurations to allow inclination, however best maintenance practice is to rotate the pumps at regular intervals to allow even bearing wear. The existing pumps also lay against the steel outer casing and have exhibited problems with uneven heat transfer. It is considered more suitable to have the pumps supported centrally in the steel casing.

In summary, the existing river water intakes will prove to operate effectively when appropriate pumps are correctly fitted.

RECOMMENDATION:

That the information be received and noted.

.....GENERAL MANAGERCHAIRMAN

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4

OXLEY PARK WHARF

CONTINUED

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
CWA Hall, Collie on Thursday 22nd February 2018

ITEM 4

OXLEY PARK WHARF

W5-2.2

RECOMMENDATION that:

1. The information be received and noted; and
2. A further report be presented to Council's March meeting after further investigation.

PURPOSE

To maintain river water availability for the township of Warren.

BACKGROUND

A press release was issued in the Warren Weekly detailing Council's intent to newspaper, and correspondence has been received, with an accompanying list of persons, responded to Council with a petition to objecting to the closure of the Wharf to the Public.

REPORT

The Oxley Park Wharf was established years ago using the grant funds issued for the specific purpose of the establishment of a pumping station for Warren's River water supply. The design also provided for the tie up of a boat of 15 tonne displacement (load forcing) but did not provide for other boat usage. The initial design completed in April 1992, also provided for pedestrian access to the wharf. The actual construction was not completed to provide for this access. The Wharf has not been used for the specific purpose as a pump station until recent times.

Strong community feedback has indicated to Council, that this structure remain available for public access. The correspondence received requests that Council re-consider the closure of the wharf located in Oxley Park as the community have seen the wharf to be a recreational facility for many years.

FINANCIAL AND RESOURCE IMPLICATIONS

If an alternate option was considered than the Council may have to forego other planned works to provide these funds. If the alternate provisions are to be considered than a sizeable budget allocation would be required.

The electric submersible pumps previously used have been overhauled and repaired and their installation is scheduled to be completed during the third quarter of 2017/18.

LEGAL IMPLICATIONS

Nil Known.

RISK IMPLICATIONS

The community endeavouring to continually use the outer reaches of the wharf structure,

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
CWA Hall, Collie on Thursday 22nd February 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED

STAKEHOLDER CONSULTATION

Minimal.

OPTIONS

Options available are;

- to construct a completely new pumping system, but this is costs restrictive;
- to install the refurbished electric submersible pumps directly into the river as in the past consequently reducing the life of the pumps;
- to install the refurbished electric submersible pumps directly into the river as in the past consequently reducing the life of the pumps;
- continue the existing pump hire arrangement; and
- As the community to prepare a grant application for the establishment of an alternate wharf arrangement,

CONCLUSION

The refurbished electric submersible pumps be installed, as initially planned on the Oxley Park Wharf and access to the wharf by the general public be denied.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 1.4.3 Provide adequate protection from fires and other disasters and other risk to public health and safety.
- 3.2.1 Maintain parks, gardens and reserves in a safe and attractive condition.
- 4.3.2 Provide Warren and villages with an adequate and safe water supply that is appropriately priced.
- 5.2.1 Quality customer service focus by Council staff.

SUPPORTING INFORMATION

Nil.

ATTACHMENTS

Correspondence received by Council – received from Cindy Wilson

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
CWA Hall, Collie on Thursday 22nd February 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED

Staff Calendar

From: Cindy Wilson <Cindy.Wilson@justicehealth.nsw.gov.au>
Sent: Monday, 5 February 2018 2:26 PM
To: Staff Calendar
Subject: Attention: General Manager Glenn Wilcox
Attachments: 5th February 2018.docx

Hi,

Could this email please be forwarded to Mr Glenn Wilcox, Mr Rolly Lawford and all Warren Shire Councillors.

Thank you,

Kind regards,

Cindy Wilson

Single Unit Manager Orana | Adolescent Health | Justice Health & Forensic Mental Health Network
Vestview Street Dubbo 2830
Tel 02 6881 0830 | Mob nil | Fax 02 6881 0832
cindy.wilson@justicehealth.nsw.gov.au | <http://www.justicehealth.nsw.gov.au>

Our Values: Care, Clear Communication, Honesty, Professionalism, Respect



Health
Justice Health &
Forensic Mental Health Network

Justice Health & Forensic Mental Health Network Acknowledges the Traditional Custodians of the Land on which our health centres and offices are located across New South Wales.



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WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
CWA Hall, Collie on Thursday 22nd February 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED

5th February 2018

Dear Mr Wilcox, Mr Lawford and Warren Shire Councillors,

I am writing to lodge an objection to the closure of public access to the Warren Jetty on behalf of the local people listed below.

The jetty, as it is known by the local people of Warren, has been in public use for over 20 years. It is an extremely popular recreational place for town people and is widely used for fishing, swimming, canoeing and other water based activities. As an added bonus it is free for all to use.

It does not matter what it was originally built for because after 22 years it has become a part of our cultural and recreational landscape. The Macquarie River is the heart and soul of our town, not just an amenity for the purpose of watering crops and gardens. The community are very aware of the problematrical issues surrounding provision of cost effective infrastructure for a reliable water supply. That does not mean that they are willing to lose a significant community recreational facility to achieve this. We note that there has been no community consultation on this issue to date.

The article in the local paper mentioned safety concerns. If Council actually believes that a fence will deter local people from continuing to use this area then they are mistaken. Surely then if these pumps present dangerous hazards and potential suction they should be located well away from established recreational fishing and swimming areas. Decreased access to this area could also potentially increase dangerous activities in other areas along the river such as jumping and diving from the bridge.

We request that Council stop work on this proposal immediately and investigate alternative options as a matter of urgency.

Over a number of years the local people of Warren have lost many things. This is one of the last remaining access points to the river in town and people do not want to lose it too. The young people of Warren especially need to have a voice, as we continue to take away the things that they value.

Only recently a song and video clip "Wetland Warriors" was produced by Desert Pea Media which references the importance of the jetty to the local young people. Youth organisations such as Young Life, Barnardo's and the Warren Youth Foundation also regularly utilise the jetty and surrounding area. Over the years it has also featured in many community events and activities.

We hope that this objection from those listed below will draw your attention to the depth of feeling in the local community.

Just a few days ago I asked for comment on a local Warren Community Facebook page. I was overwhelmed with support both online and through people contacting me directly. Not one response was supportive of the current proposal. There were a number of other issues raised in these responses including the loss of public access to the Warren Weir (Water Resources), the skate park and the disrepair of the Warren General Cemetery site.

Yours Sincerely,

Cindy Wilson (+approx. 160 people as listed)

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
CWA Hall, Collie on Thursday 22nd February 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED

Jennifer George, Judy Ridley, Alisha Dowton, Kim Marks, Craig Marks, Fay Gibson, Jess Taylor, Kate Waterford, Marilyn Leach, Amy-Lea Hall, Erin Hunt, Joanne Clarke, Jenna Clarke, Janice Hardman, Roslyn Peachey, Leonie Darcy, Tish Lincoln, Di Wilson, Julie Murphy, Ron Higgins, Christine Trudgett, Carole Hall, Kevin Webber, Paige Ledger, Colin Kilpatrick, Robert Wilson, Troy Caton, Jennayah Scott, Lee Stewart, Liz Scholes, Kay Leach, Blaine Darcy, Helen Eijkman, Donna Buswell, Jhoanne Dixon, Megan Prout, Donna Sibley, Geoff Wilson, Emma Freeth, Chris Freeth, Marnie Wilson, Thomas Job, Jed Fitzgerald, Tom Saunders, Wendy Robinson, Carol Garnish, Bryan Fuller, Lauren Hocking, Lori Carmichael, Shirley Darcy, Doug Nadin, Michelle Rookledge, Adam Collier, Brett Hammond, Bobbi Jo Anning, Mindy Chambers, Peter Donnelly, Danielle Shepherd, Sam Stephens, Brian Cusack, Roz Burton, Patricia Darcy, Jonathon Connelly, Jason Boyd, Margaret De Veau, Debbie George, Regan Tippet, Sally Wise, Sharon Williams, Roz Darcy, Angela Muir, Jean Rostron, Robyn Dwyer, Rachel Clow, Kent Wilde, Carol Wilson, Lyle Young, Monique Williams, Bec Jackson, Jenna Clarke, Kerri Amos, Michelle Smith, Moira Pratt, Jess Wilson, Annette Wenzel, Rhonda Darcy, Buddy Darcy, Dale Ward, Denise Wenzel, Gary Sandell, Phyllis Oates, Cinzia Rae, Marg Hillian, Michelle McManus, Lorraine Beazley, Tracey Hawkes, Jill Manga, Sonny Manga, Jo Lincoln, Renee Caton, Bekkie Walker, Lauren Prout, Michelle Sadgrove, Ngaire Wells, Kirraly Williams, Brenden Wilson, Tash Robinson, Brea Letton, Lynette Cooney, Robert Riley, Dennis Peachey, Jennifer Stewart, Kristy Larter, Rhonda Burke, Kerry Welch, Adele Payne, Jess Foy, Susan Fitzalan McGuire, Angela Quigley, Steven Parker, Karen Parker, D. Riley, Janice Oriel, Bell Clare, Steven Christian, Anthony Wright, Megan Darcy, Dale Allen, Russel Oriel, Lynden Tippet, Belinda Stephens, Sally Ceeney, Kerry Boyd, Denise Hood, Dave McCoy, Jayne Wilson, Robyn Dixon, Bruce Lynch, Mikaela Godson, Ashlea Davies, Bill Lawless, Janene Lawless, Tracey Stephens, John Darcy, Lisa Hammond, Katina Darcy, Amy Wilson, Cynthia Wilson, Roger Britton, Geoff Godson, Courtney Graham, Bille Jean Berryman, Jennifer Godson, Stephen Couley, Sally Empiringham, Christine Letton, Fleur Stubbs, Karon Fuller, Vicki Symons, Maree Donnelly, James Donnelly

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 OXLEY PARK WHARF CONTINUED

WARREN SHIRE COUNCIL
Minutes of the Ordinary Meeting of Council
held in the CWA Hall, Collie
on Thursday 22nd February 2018 commencing at 8:30 am

DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS CONTINUED

ITEM 4 OXLEY PARK WHARF (W5-2.2)

MES-A
Chk Lst

MOVED Derrett/Druce that:

1. The information be received and noted; and
2. A further report be presented to Council's March meeting after further investigation.

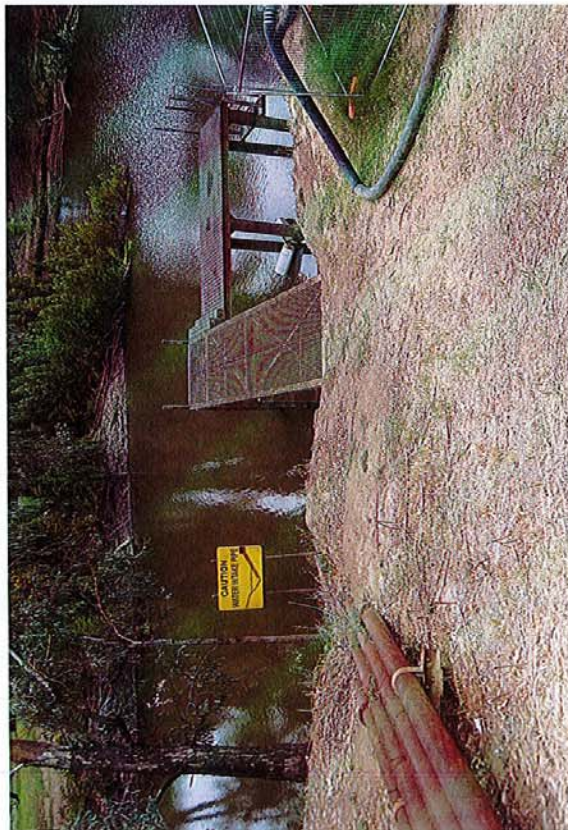
Carried
48.2.18

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 OXLEY PARK WHARF

CONTINUED



WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 5 FISH RELEASE

(F7-1)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To boost the natural stock of native fish with the long term aim of ensuring that there are additional native fish to sustain the river system and provide guaranteed stock for local visitor recreational fishing.

BACKGROUND

Council and the Macquarie Cotton Growers have been participating in the NSW Department of Primary Industries Dollar for Dollar Native Fish Stocking Program since 1998.

REPORT

The following table summarises fish releases to date and includes the fish release that was scheduled for 22nd February 2018 at the Warren boat ramp near Bryan Egan Weir:

FISH RESTOCKING									
Year Release Date	Location	No. Golden Perch	No. Murray Cod	No. Catfish	No. Silver Perch	Council Amount	MCG Amount	Fisheries Amount	Total
30/4/98	Top Weir Ellengerah Rd near weir picnic reserve	2,400		2,200	8,000	\$1,500	\$1,500		\$3,000
25/2/99	As Above	1,600		3,700	6,000	\$1,500	\$1,500		\$3,000
24/2/00	Eastern Bank Macq. River Downstream of weir as previous year	10,000	4,000			\$1,500	\$1,500	\$3,000	\$6,000
7/12/00	Just below Top Weir on the western bank of Macq. River	7,082	3,300			\$1,500	\$1,500	\$3,000	\$6,000
6/12/01	Below Top Weir Macq. River	10,000	4,000			\$1,500	\$1,500	\$3,000	\$6,000

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 5 FISH RELEASE

CONTINUED

FISH RESTOCKING									
Year Release Date	Location	No. Golden Perch	No. Murray Cod	No. Catfish	No. Silver Perch	Council Amount	MCG Amount	Fisheries Amount	Total
27/2/03	Warren Boat Ramp near Bryan Egan Weir	4,800	14,000			\$1,500	\$1,500	\$3,000	\$6,000
26/2/04	Warren Boat Ramp Bryan Egan Weir		5,700			\$1,500	\$1,500	\$2,700	\$5,700
24/2/05	Warren Boat Ramp Bryan Egan Weir	30,000				\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
25/1/06	Warren Boat Ramp Bryan Egan Weir		10,000			\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
25/1/07	Warren Boat Ramp Bryan Egan Weir	25,384				\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
24/1/08	Warren Boat Ramp Bryan Egan Weir Raby Irrigation boat ramp		10,000			\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
22/1/09	Warren Boat Ramp Bryan Egan Weir Raby Irrigation boat ramp	26,400				\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
28/1/10	Top Weir access via Wambianna Road		8,750			\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$2,475 (inc. GST)	\$5,775 (inc. GST)

WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 5 FISH RELEASE

CONTINUED

FISH RESTOCKING									
Year Release Date	Location	No. Golden Perch	No. Murray Cod	No. Catfish	No. Silver Perch	Council Amount	MCG Amount	Fisheries Amount	Total
20/1/11	Boat Ramp near Oxley Water Tower	20,000				\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
16/1/12	Boat Ramp near Oxley Water Tower		10,000			\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
24/1/13	Warren Boat Ramp Bryan Egan Weir	15,000				\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
23/1/14	Warren Boat Ramp Bryan Egan Weir		10,000			\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
22/1/15	Warren Boat Ramp Bryan Egan Weir	15,000				\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
28/1/16	Warren Boat Ramp Bryan Egan Weir		8,571			\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
25/1/17	Warren Boat Ramp Bryan Egan Weir	12,000				\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
1/02/18	Warren Boat Ramp Bryan Egan Weir		9091			\$1,650 (inc. GST)	\$1,650 (inc. GST)	\$3,300 (inc. GST)	\$6,600 (inc. GST)
TOTAL		179,666	97,412	5,900	14,000	\$33,600	\$33,600	\$60,075	\$127,275

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 5 FISH RELEASE

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

Council has allocated \$1,650 including GST each year to participate in this program. This is in partnership with the Macquarie Cotton Growers Association who have matched Council's funds for this program each year.

RISK IMPLICATIONS

NA

OPTIONS

Council could resolve to not participate in this program.

CONCLUSION

Council has participated in the program since 1998 and Council receives positive feedback regarding the restocking program.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

1.1.2 Maintain high levels of community cohesion and community spirit

SUPPORTING INFORMATION / ATTACHMENTS

Nil.

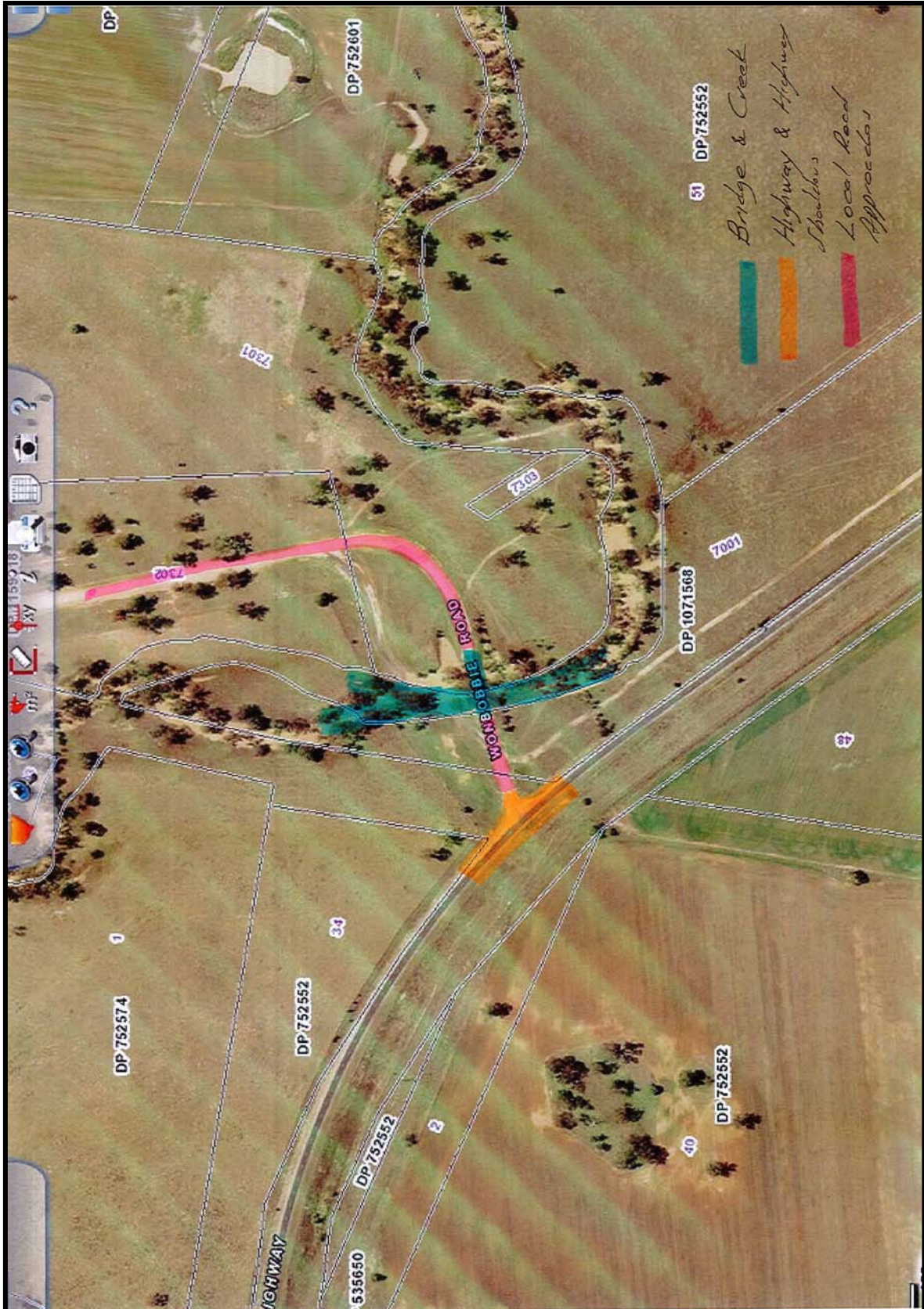
WARREN SHIRE COUNCIL

Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 6

**REPLACEMENT BRIDGE OVER MARTHAGUY CREEK
WONBOBBIE ROAD**

CONTINUED



Section

6

Manager Health & Development Services

WARREN SHIRE COUNCIL

Report of the Acting Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 1 DEVELOPMENT APPLICATION APPROVALS

(B4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform of approved Development Application by Council for the previous month.

BACKGROUND

Council receive Development Applications from residents in the Warren Shire Area to seek approval.

REPORT

The following Development Applications were approved for February 2018

FILE	LOCATION	WORKS
P16-18.04	Lot 4, DP1216294 Gunnegaldra Rd, Warren	Erection of Building
P16-17.26	Lot 3, DP759056 Lawson Street, Warren	Erection of shade structure over play equipment

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

5.2.1 Quality customer service focus by Council staff.

1.4.4 Help ensure safe and sustainable development.

SUPPORTING INFORMATION/ ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL

Report of the Acting Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 2

DEPARTMENT OF PLANNING CIRCULARS

(P15-10)

RECOMMENDATION

That the Information be received and noted.

PURPOSE

To inform Council of amendments/changes to existing legislation, SEPPs or REPs, of the gazettal of policies, to provide an overview of new guidelines/policies/legislation and to advise of the commencement dates of new legislation.

BACKGROUND

The NSW Department of Planning has been conducting a program of review and amendments of the planning system. With these amendments certain practice issues have arisen and an increasing number of circulars are being released announcing further amendments or guidance in interpretation.

REPORT

CIRCULARS – PLANNING SYSTEM

Date	Circular No.	Title	Description
21/02/2018	PS 18-003	Variations to Development Standards	Replaces Planning Circular 17-006 and advises consent authorities of arrangements for when the Secretary's concurrence to vary development standards may be assumed (including when council or its Independent Hearing and Assessment Panel are to determine applications when development standards are varied), and clarifies requirements around reporting and record keeping where that concurrence has been assumed.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Failure to incorporate legislative changes into work practices will result in non-compliance under legislative frameworks

WARREN SHIRE COUNCIL

Report of the Acting Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 2 DEPARTMENT OF PLANNING CIRCULARS CONTINUED

RISK IMPLICATIONS

Failure to comply with legislative changes may lead to legal action being taken against Council.

STAKEHOLDER CONSULTATION

Nil

CONCLUSION

Council can view these on the Department's website at www.planning.nsw.gov.au.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

WARREN SHIRE COUNCIL

Report of the Acting Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 3 IMPOUNDING OFFICER'S REPORT

(P4-4)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To record the duties and hours the Ranger has undertaken in the previous Month.

BACKGROUND

The Ranger has various duties including animal control, wondering stock and patrolling overgrown allotments along with many other duties preformed throughout the month. These are recorded in the report as attached.

FINANCIAL AND RESOURCE IMPLICATIONS

The number of surrendered dogs at the pound affects the number of dogs being euthanised in any given week. This comes at a cost to council from the Warren Veterinary Services.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Nil.

STAKEHOLDER CONSULTATION OPTIONS

Nil.

CONCLUSION

The report provides information to Council and community on animal and other controls.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

1.4.7 Provide animal control services to meet the demands of the community.

SUPPORTING INFORMATION/ ATTACHMENTS

Impounding officers report February 2018.

WARREN SHIRE COUNCIL

Report of the Acting Manager Health & Development Services to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 3

IMPOUNDING OFFICER'S REPORT

CONTINUED

		Week Ending: 9th February 2018							Week Ending: 16th February 2018							Week Ending: 23rd February 2018						
Hours	Day	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri
Patrol				C/L 6.5	3	4	3	3	0.45		3	0	4	A/L	Flexi		0	3	3	3	5	Flexi
Feed/Water & Clean Pound Hours		1	1	1	1	1	1	1.25	1	1	1	1	1			0	0	1	1	1	2	
Office/ training				1.5	4.5	3.5	4.5	0			4.5	7.5	3.5			0	0	4.5	3.5	4.5	1.5	
Impounding/ Releasing/ Euthanasia					1.5		0	4							0	0	0	1	0	0		
Total Daily		1	1	8.5	10	8.5	8.5	8.25	1.45	1	8.5	8.5	8.5	0	0	0	0	8.5	8.5	8.5	8.25	
Number of Dogs impounded				1			1				2	3			1							
Number of Dogs released							1					3			2							
Number of Dogs Euthanasia												8										
Total Dogs in Pound		7	7	8	8	8	8	8	8	8	10	2	2	2	1	1	1	1	1	1	1	
Number of Cats Surrendered																						
Number of Cats Rehoused																						
Number of Cats Euthanasia																						
Total Cats in Pound																						
Kilometers per day																						
Total weekly kilometers								280							230							420
Speed odometer reading @ end of week								13907							14137							14557
Other General Notes																						
Total weekly hours								45.75							27.95							35.75

CALL OUT Key: A - roaming dog, B - barking dog, C - attacking dog, D - dog in trap, E - cat in trap, F - roaming cat, G - stock out, H - stock being attack, I - snake

WARREN SHIRE COUNCIL

Report of the Acting Manager Health & Development Services to the Ordinary Meeting of Council to be held in the Council Chambers, Warren on Thursday 22nd March 2018

ITEM 3

IMPOUNDING OFFICER'S REPORT

CONTINUED

		Week Ending: 2nd March 2018							Week Ending: 1							Week Ending:						
Activity	Day	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Mon	Tue	Wed	Thur	Fri
Patrol Hours			1.45	3	4	4.5	3	3.25														
Feed/Water & Clean Pound Hours		1	1	2.5	1	1	1	1														
Office Hours				3	3.5	3	4.5	4							0							
Impounding/ Releasing/ Euthanasia Hours																						
Total daily hours		1	2.45	8.5	8.5	8.5	8.5	8.25	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of Dogs impounded				5		4	2															
Number of Dogs released																						
Number of Dogs Euthanasia		0	0	6																		
Total Dogs in Pound		1	1	0	0	4	6	6														
Number of Cats Surrendered																						
Number of Cats Rehoused																						
Number of Cats Euthanasia																						
Total Cats in Pound		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	1	1	1
Total weekly kilometers		320																				
Speed odometer reading @ end of week		0							14877													
Other General Notes																						
Total weekly hours																						

CALL OUT Key: A - roaming dog, B - barking dog, C - attacking dog, D - dog in trap, E - cat in trap, F - roaming cat, G - stock out, H - stock being attack, I - snake

WARREN SHIRE COUNCIL

Report of the Acting Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 22nd March 2018

ITEM 4 CHANGES TO ENVIRONMENTAL PLANNING AND ASSESSMENT ACT

(P15-10)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform Council of the changes recently made to the Environmental Planning & Assessment (EP&A) Act.

BACKGROUND

This report outlines the relevant changes made to the Environmental Planning & Assessment (EP&A) Act as of 1 March 2018.

REPORT

The Environmental Planning and Assessment Amendment Bill 2017 has been passed by Parliament. The updates have four underlying objectives:

- To enhance community participation
- To promote strategic planning
- To increase probity and accountability in decision-making
- To promote simpler, faster processes for all participants

The implications of the new Bill for Council are as follows:

1 New Objects to Support the Built Environment

The new objects of the Act seek to reflect the Government's commitment to well designed communities with local character and heritage. When performing functions under the Act authorities will now be guided by additional objects promoting:

- Good design and amenity of the built environment; and
- The sustainable management of built and cultural heritage (including Aboriginal cultural heritage).

2 Enhanced Community Participation

The Bill seeks to make it clearer and easier for the community to understand how it can participate in planning decisions. The Bill requires all planning authorities to prepare a community participation plan. This will spell out when and how they will engage with their communities across all the planning functions they perform.

The plans will have to meet the minimum requirements for community participation that will be set out in Schedule 1 to the Act. Councils can commit to go beyond the minimum requirements to suit the needs of their communities.

In preparing their plans, councils will have to take into consideration new community participation principles which set the bar for how the community should be engaged. The principles state, among other things, that the community has a right to be informed about

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planning matters that affect it and it should be given opportunities to participate as early as possible in strategic planning.

To improve accountability to all stakeholders, the Bill requires decision-makers to give reasons for their decisions.

3 Strategic Planning

For the first time, the Act will recognise the critical role of councils in strategic planning.

Under the new provisions each council will prepare a local strategic planning statement. This will set out the 20-year vision for land-use in the local area, the special character and values that are to be preserved, and how change will be managed into the future. The statements will need to align with the regional and district plans, and the council's own priorities in the community strategic plan it prepares under local government legislation.

The statements will shape how the development controls in the Local Environmental Plan (LEP) evolve over time. This means the LEP will be a tool to deliver the Council and community's plan for the future.

4 Up-to-Date Development Controls

The Bill seeks to ensure that Local Environment Plan (LEPs) and Development Control Plans (DCP) are kept up-to-date and as simple as possible by requiring councils to do an 'LEP check' at least every five years. They will consider whether the LEP is still fit for purpose given any changes in population, infrastructure, strategic plans and other key indicators. This check may prompt some updates to the LEP, or it may find that a comprehensive review of the LEP is needed.

The Bill will allow the Government to establish a standard, online format for DCPs. The content will remain up to councils, but they will be able to draw on model provisions prepared by the Department.

5 Confidence in the Complying Development Process

To improve confidence in complying development, the Bill enables:

- Councils to impose a levy on complying development certificates to fund monitoring and enforcement of complying development standards in their area;
- Councils to stop work for up to seven days on a complying development site to investigate whether the construction is in line with the certificate. From there, the council can take more formal action - such as a development control order- if warranted; and
- The courts to declare a complying development certificate invalid if it does not meet the approved standards.

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Where developers have constructed works that go beyond an approval, then retrospectively applied for a modification to authorise the extra works, councils will be able to impose an additional fee to deter retrospective modification applications. This fee will be set in the Environmental Planning and Assessment (EP&A) Regulations.

Given the scope of the changes in this Bill, the Government is taking a staged approach to the Bill's commencement. Most of the changes will commence in the first quarter of 2018. Other changes will take longer to switch on and will involve further consultation, so new features of the planning system like community participation plans and local strategic planning statements will be introduced over time. Changes will be supported by appropriate guidance, templates and other resources.

ENVIRONMENTAL PLANNING AND ASSESSMENT REGULATION

The Department of Planning and Environment has recently commenced a review of the Environmental Planning and Assessment Regulation 2000 (the Regulation). The Regulation contains key operational provisions for the NSW planning system, including those relating to:

- Planning instruments, including requirements and procedures for planning proposals and procedures for making and amending development control plans;
- Procedures relating to development applications and complying development certificates;
- Existing uses and designated development;
- Requirements for environmental assessment under Part 5 of the EP&A Act and applications for State significant infrastructure;
- Environmental impact statements;
- Building regulation and subdivision certification;
- (note: the review of the Regulation does not examine these building and certification provisions, as broader building regulation reforms are being fast tracked through a separate process)
- fees and charges, including fees for development applications, building certificates and other planning services;
- Development contributions, including the preparation of contributions plans;
- Planning certificates, which provide information about land;
- Other miscellaneous matters, including amounts for penalty notices (or fines) that may be issued for breaches of the EP&A Act and the Regulation, provisions for planning bodies (the Planning Assessment Commission and Independent Hearing and Assessment Panels), development by the Crown, and record keeping requirements for councils.

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BIODIVERSITY REFORMS AND REGULATION OF CLEARING OF NATIVE VEGETATION

The legislative framework for native vegetation management, private land conservation, threatened species and other protected native animals and plants in New South Wales has been reformed.

The biodiversity conservation reforms include the creation of the Biodiversity Conservation Act 2016, the Local Land Services Amendment Act 2016, State Environmental Planning Policy (Vegetation in Non-Rural Areas) and supporting Regulations and products. The reforms included the repeal of several existing Acts, including the Native Vegetation Act 2003, Threatened Species Conservation Act 1995 and the Nature Conservation Trust Act 2001. Also repealed are the animal and plant provisions (Parts 7-9) of the National Parks and Wildlife Act 1974. The new legislative arrangements commenced on 25 August 2017.

The Biodiversity Conservation Act and associated regulation outline the framework for addressing impacts on biodiversity from development and vegetation clearing. It establishes a hierarchical framework to avoid, minimise and offset impacts on biodiversity from development through the Biodiversity Offsets Scheme. The emphasis is on avoidance of impacts, with substantial financial consequences where offsets are required. Under the scheme developers and landholders who undertake clearing which triggers the offsets scheme create a biodiversity credit obligation which must be retired to offset their activity. The scheme also establishes biodiversity stewardship agreements, which are voluntary in-perpetuity agreements entered by landholders to generate credits to sell to developers and landholders who require these credits to offset the activities at other sites. Under the new arrangements there are three pathways for approval for clearing native vegetation depending on the location and/or nature of the clearing:

Type of Clearing	Relevant	Approvals Authority	Regulatory Tools/ Processes
Clearing in association with a local development (DA)	Part 4 EP&A Act	Consent authority (generally council)	Biodiversity Offsets Scheme (opt in for Part 5) triggered by: <ul style="list-style-type: none">- Area thresholds (based on min lot size)- Biodiversity Values Map (BVM)- Significant impact on threatened species or community (where proposal is below threshold or not on BVM) Biodiversity Assessment Report to be prepared by accredited person using Biodiversity Assessment Methodology.

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Type of Clearing	Relevant	Approvals Authority	Regulatory Tools/ Processes
			Streamlined Assessment Process available for some developments. Biodiversity Offset requirements included as conditions of consent.
Clearing on agricultural land	Local Land Service (LLS) Act Part 14	Native Vegetation Panel	Allowable activities Native Vegetation Regulatory Map Set-aside areas OEH compliance role
Clearing in Urban areas and E zones - not ancillary to a development requiring consent.	Vegetation SEPP	Exceeds area threshold - Native Vegetation Panel	Biodiversity Offsets Scheme - including BAM assessment
		Doesn't exceed area threshold - council permit under DCP (unless exemption applies)	Mechanism not yet established. Model clauses for Development Control Plan (DCP) will be provided.

Offset Scheme Thresholds - Area Criteria

Minimum lot size associated with property	Threshold for clearing, above which the BAM and offsets scheme apply	Proposed Area Limit for application of Streamlined Biodiversity Assessment
Less than 1 ha	0.25 ha or more	s 1 ha
1 ha, and less than 40 ha	0.5 ha or more	s 2 ha
40 ha, and less than 1000 ha	1 ha or more	s 5 ha
1000 ha or greater	2 ha or more	s 10 ha
<p>Note: The area threshold applies to all proposed native vegetation clearing associated with a proposal, regardless of whether this clearing is across multiple lots. In the case of a subdivision, the proposed clearing must include all future clearing likely to be required for the intended use of the land after it is subdivided.</p>		

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The Act requires a consent authority to reject a Part 4 development or clearing proposal (that is not State Significant Development (SSD) or State Significant Infrastructure (SSI)) that they determine is likely to have a serious and irreversible impact on biodiversity values.

Transitional arrangements in place mean that Part 4 development applications (except SSD) are assessed under previous arrangements until 25 February 2018 (see OLG Circular No:17-38/24 November 2017).

PROPOSED PRIMARY PRODUCTION AND RURAL DEVELOPMENT STATE ENVIRONMENTAL PLANNING POLICY (SEPP)

The Department of Planning and Environment is currently seeking feedback on a package of reforms to update and improve the planning framework for primary production and rural development.

Changes proposed include consolidating the following five existing SEPPs;

- State Environmental Planning Policy (Rural Lands) 2008 (Rural Lands SEPP)
- State Environmental Planning Policy 30 - Intensive Agriculture (SEPP 30)
- State Environmental Planning Policy 52 - Farm Dams and Other Works in Land and WaterB Management Plan Areas (SEPP 52)
- State Environmental Planning Policy 62 - Sustainable Aquaculture (SEPP 62)
- Sydney Regional Environmental Plan 8 - Central Coast Plateau Areas (SREP 8)

The Explanation of Intended Effects (EIE) outlines provisions to be included in a new SEPP. It also highlights proposals to transfer existing plan making requirements to the Ministerial Planning Directions under section 117 of the Environmental Planning and Assessment Act 1979, and to amend the Standard Instrument Local Environmental Plan (SILEP).

The proposed changes to clause 4.2 are akin to re-establishing concessional allotment provisions. The changes are controversial and will have significant effects on the protection of rural lands throughout NSW.

DRAFT LARGE SCALE SOLAR ENERGY GUIDELINES

Council has recently been advised that the Department of Planning & Environment has released Draft Large Scale Solar Energy Guidelines for public comment.

The Guidelines advise the community and proponents on the assessment and approval of large scale solar energy developments classed as State Significant. It is not by itself statutory enforceable.

The draft Guidelines provide information on site selection. It is noted that the Guideline identifies that the following "constraints" should be identified.

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Important agricultural lands, including Strategic Agricultural Land (both critical industry clusters and biophysical strategic agricultural land), and land with soil capability classes 1, 2 and 3. Consideration should also be given to any significant fragmentation or displacement of existing agricultural industries.

The draft Guidelines are on exhibition until 18 February 2018.

SHORT TERM HOLIDAY LETTING

The NSW Department of Planning & Environment has been undertaking a review of planning rules governing short term holiday letting (STHL). Short term holiday letting has been popular in coastal and tourist destinations for many years.

Regulation of STHL varies significantly across the State depending on the planning rules in place and the respective attitudes of councils and communities to the use occurring.

In 2016, the NSW Legislative Assembly Committee on Environment and Planning conducted an inquiry into the adequacy of the regulation of STHL in New South Wales. The Committee's final report was published on 19 October 2016 and made 12 recommendations.

The key recommendations were that the NSW Government:

- Amend planning laws to regulate short-term rental accommodation;
- Allow home sharing, and letting a principal place of residence, as exempt development;
- Allow empty houses to be let as exempt and complying development;
- Strengthen owners' corporations' powers to manage and respond to issues in Strata properties; and
- Commit to further investigating impacts from STHL on traditional accommodation operators.

Subsequent to this, the Department of Planning issued an "Options Paper" for regulating short term holiday letting for public comment. The options to regulation range from unusual intervention to substantial Government Regulation.

At this stage the Government's preferred option has not been finalised.

REGIONAL URBAN DESIGN GUIDE

For the first time, the Environmental Planning and Assessment Act now has an Object that relates to good design. In response, the NSW Government Architect has developed the "Better Placed" policy to achieve better urban design and is now developing a Regional Urban Design Guide and calling for input. The following information has been provided by the Government Architect, but at this stage it remains unclear how a council can require high quality urban design in its development control framework.

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Background Information on the Guide;

Regional Plans now apply to all of NSW beyond Greater Sydney. These Plans contain actions to prepare urban design guidelines for planning, designing and developing a healthy built environment. To deliver these actions, the NSW Government is preparing an urban design guide for regional NSW.

Good urban design can add to the community's cultural, economic and physical wellbeing by creating safe, healthy and socially inclusive places that meet the needs of a broad range of community members.

The Guide would form part of a collection of guidance documents which sit beneath Better Placed, the integrated design policy for NSW developed by GA NSW and would apply to all of

NSW beyond Greater Sydney. Further information about Better Placed can be found at the following website:

<http://www.governmentarchitect.nsw.gov.au/thinking/integrateddesign-policy>

It is intended that the Guide would be a non-statutory document. This recognises that urban design is a wide-ranging discipline, with related policy contained in a broad range of policies prepared by the federal, state, and local governments.

Objectives of the Guide:

- Produce a guide which aligns with the over-arching objectives and values of Better Placed- the integrated design policy for NSW developed by GA NSW.
- Identify overarching design principles which respond to the challenges and opportunities in regional cities, centres, towns and villages in regional NSW.
- Provide design guidance which addresses the unique characteristics, issues and challenges for different regions.
- Demonstrate how good built environment outcomes and design processes can be achieved through case studies across regional NSW.
- Produce a guide which can be used by a range of different audiences, including state and local government, urban design professionals, developers, builders, home owners and the general community.

REFORM TO PLANNING RULES GOVERNING ADVERTISING SIGNAGE

The Department of Planning and Environment has advised of a review of State Environmental Planning Policy 64 - Advertising & Signage.

State Environmental Planning Policy 64 - Advertising & Signage (SEPP 64) sets out planning controls for advertising and signage in NSW. The SEPP requires signage to:

- Be compatible with the future character of an area;
- Provide effective communication in suitable locations; and
- Be of high quality design and finish.

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Further, the SEPP regulates signage, provides time limited consents, regulates the display of advertising in transport corridors, and ensures that public benefits may be derived from advertising in and adjacent to transport corridors.

Recent changes in SEPP 64 include:

- Banning advertisements on parked trailers on roads, road shoulders footpaths and nature strips, excluding advertising associated with the primary use of the trailer, eg tradie's trailer and public authorities;
- Requiring consent for displaying signage on trailers parked on private land in view from roads, road shoulders, footpaths and nature strips;
- Allowing advertising in transport corridors permissible with consent from the Planning Minister or delegate across NSW; and Minor updates to clauses, terms and definitions.

The change to ban trailer advertising will come into effect on 1 March 2018. All other changes came into effect on 29 November 2017.

The changes will introduce \$1,500 fines for individuals and \$3,000 for businesses who advertise on trailers parked on roads, footpaths, nature strips and road shoulders, or where trailer advertising is displayed on private land without development consent. Local council will be the regulatory authority.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Failure to incorporate legislative changes into work practices will result in non-compliance under legislative frameworks.

RISK IMPLICATIONS

Failure to comply with legislative changes may lead to legal action being taken against Council.

STAKEHOLDER CONSULTATION OPTIONS

Warren Shire Council Community Participation Plan to be developed in accordance with NSW Planning Guidelines.

CONCLUSION

These changes in The Environmental Planning and Assessment Act are now in place and Warren Shire Council staff will alter work practices and procedures in order to comply with the changes to the legislation.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.